

**SCHOOL BOARD MINUTES
BROOKINGS SCHOOL DISTRICT #5-1
MONDAY, JULY 19, 2021 (6:00 PM)**

ROLL CALL

Present: Debra DeBates, Van Fishback, Mellissa Heermann, and Wesley Tschetter. Absent: Roger DeGroot.

1.0 Call to Order/Role Call

1.1 The Board President electronically takes role call for the board meeting to establish a quorum.

2.0 Approval of the Agenda

2.1 Approve the agenda as presented.

Motion 2020-212 Heermann moved, Tschetter seconded to approve the agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

3.0 Reading of the School District Mission Statement

3.1 Mission Statement: The Brookings School District prepares all learners to be confident engaged citizens empowered to impact the ever-changing and inter-connected world.

4.0 Conflict of Interest Declarations

4.1 This is a time for board members and administration to identify any items on the agenda that could be considered conflicts of interest (per SDCL 3-23)

None.

5.0 Reorganization of Board of Education

5.1 Adjournment of the 2020-2021 Board of Education

President DeBates declared the 2020-2021 board meeting adjourned at 6:05 p.m.

5.2 New Board Member Oath - Keli Books

Director of Business Services Lueders gave the Oath of Office to Keli Books.

5.3 Convene 2021-2022 Board - Elect President

Superintendent Willert called for nominations for President of the board.

Deb DeBates nominated Mellissa Heermann

Motion 2021-001 DeBates moved, Fishback seconded to have nominations cease and a unanimous ballot be cast for Mellissa Heermann as president of the board. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

5.4 Elect Vice-President

President Heermann called for nomination for Vice President of the board.

Wesley Tschetter nominated Keli Books for Vice President of the board.

Motion 2021-002 Tschetter moved, DeBates seconded to have nominations cease and a unanimous ballot be cast for Keli Books as Vice President of the school board. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

6.0 Comments from the Audience

6.1 This is an opportunity for members of the audience to address the board concerning issues that are not on the agenda. Per policy KD, presentations should be as brief as possible. Unless an extension of time is granted, a speaker will be limited to five minutes.
None.

7.0 Presentations/Communications

7.1 Presentation of the Potential 2021-22 Bobcat Tracks Plan

Dr. Willert presented the revised Bobcat Tracks Plan for the 2021-22 school year. The recommendation is to start the school year in Phase I; face masks optional, face-to-face instruction, facilities available to outside clubs/organizations, and full attendance at school sponsored activities. The revised Bobcat Tracks Plan will be up for approval at a special board meeting which will be held sometime next week.

8.0 Communication/Discussion Items

A) Board Communications

8.1 Performance Oversight Committee - Will finish up the last round of review prior to the August board meeting.

8.2 Facilities and Construction Committee - None.

8.3 Policy and Governance Committee – Met on July 8th and reviewed the first set of policies.

8.4 Human Rights Ad Hoc Committee - None.

8.5 Negotiations Ad Hoc Committee - None.

8.6 School Finance Ad Hoc Committee - None.

8.7 Intergovernmental Relations Ad Hoc Committee - None.

8.8 Mental Health Coalition – None.

8.9 General Board Member Communications – Roger DeGroot's term has come to an end, thank you Roger and welcome Keli Books.

B) Administrative Reports

8.10 The Superintendent will share information about events of the past month or about topics coming up for future consideration.

BHS Graduates – Dr. Willert shared some statistics and trend lines on BHS graduates from 2015-2021. Our enrollments have gone up slightly in our graduating classes in the last few years but the trend line for those attending college have dipped a little bit. The percentage of graduates entering tech schools has increased inversely in relationship to that number so we are seeing a greater number of students that are expressing an interest in attending a technical school. *Workforce Development* – Dr. Willert recently met with the BEDC to discuss ongoing opportunities to collaborate and work together on different projects and programs to increase awareness and involvement related to workforce opportunities in the Brookings community and region. *Congratulations to Wendy Otheim and Randy Soma* – We wish Wendy Otheim has accepted a position as the Director of Special Education at Brandon Valley and

Randy Soma has accepted the position of Associate Executive Director with the SDHSAA. Ball Field Sod – Dr. Willert discussed concerns on watering the football field by the high school; the district started a process to improve the field quality and safety for students. The process included a plan to add soil to appropriately crown the field and follow the crowning process with new sod. However, due to the limited water supply this summer, the process to move forward with the sod has been delayed.

C) Monthly Financial Overview and Update

8.11 The Director of Business Services will report a financial overview of the previous month.

Our middle school tax capital outlay certificates have been refinanced and we were able to lock in a 5.56% savings which amounts to \$974,500.00 in gross savings and \$795,940.77 in present savings.

8.12 The Business Manager will present the 2021-2022 Budget Hearing

D) Other Communication/Discussion Items

8.13 1st Reading of Revisions Being Made to Policy JEAA "Student Alternative Instruction - Home School"

8.14 1st Reading of Revisions Being Made to Policy JEB "Entrance Age"

8.15 1st Reading of Revisions Being Made to Policy JEC "School Admissions"

8.16 1st Reading of Revisions Being Made to Policy JECA "Admission of Resident Students"

8.17 1st Reading of Revisions Being Made to Policy JECAA "Admission of New Residents and Students from Unaccredited Schools"

8.18 1st Reading of New Policy JECAC "Transfer from an Accredited School"

8.19 1st Reading of Revisions Being Made to Policy JECB "Admission of Nonresident Students"

8.20 2nd Reading of Revisions Being Made to Policy BFC "Policy Adoption"

8.21 2nd Reading of Revisions Being Made to Policy JA "Student Goals"

8.22 2nd Reading of Revisions Being Made to Policy JB "Equal Educational Opportunities"

8.23 2nd Reading of Revisions Being to Delete Policy JBA "Anti-Bullying/Harassment of Students/Sexual Harassment of Students"

8.24 2nd Reading of Revisions Being Made to Policy ACA "Sexual Harassment"

8.25 2nd Reading of Revisions Being Made to Policy JFCD "Cyber Bullying"

8.26 2nd Reading of Revisions Being Made to Policy JF "Part-Time Enrollment"

E) Other Updates

8.27 The Superintendent will give an update on COVID-19 items.

We are in Phase I and look forward to staying there as long as we can.

8.28 The Superintendent will give an update of the facility plan progress.

There was a meeting held last week with representatives from Architecture Incorporated to discuss who they should be reaching out to within the community to help provide some input and insights relative to identifying some of the assistance with the boundaries. We are still adhering to the end of August deadline to have some sense of what the boundary discussion

might look like because we know that those boundaries ultimately influence footprint in a school and how many sections we might desire to have.

9.0 Consent Agenda

Motion 2021-003 Tschetter moved, DeBates seconded to approve the consent agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

9.1 Approval and/or correction of minutes from previous meetings

Approve the minutes from the June 14, 2021 regular meeting and the July 1, 2021 special meeting.

9.2 Approval and/or correction of the financial report

JUNE CASH REPORT General Fund: Beginning Balance: \$6,422,049.434, Receipts: \$3,048,082.78, Expenditures: \$1,513,771.54, Ending Balance: \$7,956,360.67. **Capital Outlay:** Beginning Balance: \$3,912,081.58, Receipts: \$279,104.73, Expenditures: \$1,738,781.46, Ending Balance: \$2,452,404.85. **Special Education:** Beginning Balance: \$770,783.19, Receipts: \$761,517.55 Expenditures: \$490,284.78, Ending Balance: \$1,042,015.96. **Bond Redemption (DP):** Beginning Balance: \$1,518,760.22, Receipts: \$54,662.30, Expenditures: \$835,300.00, Ending Balance: \$738,122.52. **Bond Redemption (4-5):** Beginning Balance: \$721,202.84, Receipts: \$25,704.04, Expenditures: \$440,350.00, Ending Balance: \$306,556.88. **Capital Projects:** Beginning Balance: \$1,145,849.13, Receipts: \$255.08, Expenditures: \$0.00, Ending Balance: \$1,146,104.21. **Food Service:** Beginning Balance: \$812,219.60, Receipts: \$295,859.50, Expenditures: \$103,725.54, Ending Balance: \$1,004,353.56, **Enterprise Fund:** Beginning Balance: \$138,440.91, Receipts: \$33,987.02, Expenditures: \$95.00, Ending Balance: \$172,332.93. **Self-Insurance:** Beginning Balance: \$3,430,978.40, Receipts: \$361,011.13, Expenditures: \$434,511.72, Ending Balance: \$3,357,477.81. **Trust & Agency:** Beginning Balance: \$274,893.49, Receipts: \$27,959.38, Expenditures: \$26,095.52, Ending Balance: \$276,757.35

JULY UNLEADED/DIESEL GAS QUOTES

Martin Oil-Unleaded \$2.579 Diesel #1 \$N/A, Diesel #2 \$2.659, 50/50 Diesel Mix \$ N/A; Bio Ag-Unleaded \$2.719, Diesel #1 \$N/A, Diesel #2 \$2.759, 50/50 Diesel Mix \$N/A.

JUNE PAYROLL REPORT

General Fund - \$1,536,932.10 of which \$1,048,435.31 instruction; \$423,463.36 support services, and \$65,033.43 co-curricular; Special Education - \$460,084.24; Child Nutrition - \$62,254.81; Enterprise Fund - \$0.00; Self Insurance Fund - \$750.58 TOTAL PAYROLL - \$2,060,021.73

9.3 Approval of the bills

Checking Account #2, Fund 10, GENERAL FUND, A & B PURE WATER ONLINE LTD, SERVICE, 70.50, ALL AMERICAN SPORTS CORP/RIDDELL, SUPPLIES, 8,668.58, ALLEGRA PRINT & IMAGING/INSTY-PRINTS, SUPPLIES, 393.08, ANDERSON, ETHAN, JUDGE, 437.50, APPEARA, SERVICE, 137.94, ASBSD, SERVICE, 4,137.35, BIOAG ENERGY SERVICES, FUEL, 2,134.76, BLACKBOARD INC, SERVICES, 12,683.20, BOBCAT OF BROOKINGS, EQUIPMENT/REPAIRS, 75.28, BOK FINANCIAL, SERVICE, 350.00, "BORNS GROUP, INC.", MAIL SERVICE, 2,979.27, BROOKINGS AREA TRANSIT, SERVICE, 412.00, BROOKINGS AUTO MALL, LLC, SERVICE/SUPPLIES, 185.26, BROOKINGS CITY LANDFILL, SERVICE, 24.34, BROOKINGS DAILY REGISTER, ADVERTISING/SUBSCRIPTION, 412.00, BROOKINGS ENGRAVING, SUPPLIES/SERVICE, 10.50, BROOKINGS SCHOOL DISTRICT 5-

1, IMPREST/SERVICE, 5,105.88, CARQUEST AUTO PARTS, SUPPLIES, 288.22, CENTURY BUSINESS PRODUCTS INC, SUPPLIES, 2,477.64, CITY OF BROOKINGS, SERVICE, 25,098.41, CLIFFORD REPAIR LLC, SERVICE, 90.00, CORE EDUCATIONAL COOP, SERVICE, 5,200.00, CREATIVE PRINTING, INC., SUPPLIES, 228.50, DA SERVICES INC., SERVICES, 3,400.00, DAKOTA DATA SHRED INC., SERVICE, 32.00, DEBEER SMALL ENGINE, REPAIRS, 109.99, EMC INSURANCE COMPANIES, INSURANCE, 251,350.00, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 88,003.61, FRONTLINE TECHNOLOGIES GROUP, LLC, SUB-CALLING, 9,790.62, GANNETT MHC MEDIA, INC., ADVERTISING, 2,130.30, GP AUTO, REPAIRS, 1,118.90, GRAVES IT SOLUTIONS, SERVICE, 540.00, HAWKINS, INC., SUPPLIES, 1,225.34, HELDT, WILLIAM, TRAVEL/SUPPLIES/REIMB, 17.75, "HELSPER, McCARTY & RASMUSSEN, P.C.", LEGAL SERVICE, 6,684.40, HOWE PLUMBING HEATING COOLING FIRE, SERVICE, 1,240.62, HUNGERFORD CHIROPRACTIC, SERVICE, 80.00, INFINITE CAMPUS, SERVICE, 4,121.85, INTERSTATE ALL BATTERY CENTER, SUPPLIES, 815.70, JOHNSON CONTROLS, INC., SUPPLIES/SERVICES, 576.08, KAOUNAS, SOPHIA, SUPPLIES, 400.00, KENNER PLUMBING & HEATING INC., SERVICE, 100.77, KONE INC, SERVICE, 278.68, "LARSON, ZANDER ", SERVICE, 100.00, LEADING EDGE GROUNDS CARE INC, SERVICE, 3,470.00, LEIN, KEVIN, OFFICIAL, 355.56, LODGE AT DEADWOOD, THE, TRAVEL, 1,430.00, LOEHR, NATHAN, TRAVEL/SUPPLIES/REIMBURSE, 80.00, TRAVEL/SUPPLIES/REIMBURSE, 80.00, LOUNSERY, NICOLE, TRAVEL/LODGING/REIMBURSE, 429.43, LOWE'S HOME CENTERS INC, SUPPLIES, 31.28, LUEDERS, BRIAN, TRAVEL/SUPPLIES/REIMB, 223.58, M&H COMMUNICATIONS, SUPPLIES, 109.00, MASTERCARD CORP, CREDIT CARD, 91,895.05, MID STATES AUDIO INC, SUPPLIES/SERVICE, 30.00, MIDWEST ALARM CO INC, SERVICE, 552.00, MIDWEST GLASS LLC, SERVICE, 102.55, NATIONWIDE, INSURANCE, 100.00, NORTHWESTERN ENERGY, SERVICE, 1,906.26, OUTLAW GRAPHICS, SUPPLIES, 1,607.33, PERKINS STORAGE & TRANSFER CO., INC, SERVICE, 101.25, PROJECT LEAD THE WAY, INC, SERVICES, 6,350.00, RC FIRST AID, SERVICE, 70.50, SASD \SCHOOL ADM SOUTH DAKOTA\, SERVICE, 7,348.00, SCANTRON CORPORATION, SUPPLIES AND/OR SERVICE, 832.00, SCHOOL DATEBOOKS, SUPPLIES, 2,691.94, SCHOOL SPECIALTY-VALLEY DIV., SUPPLIES/EQUIPMENT, 395.98, SD TEACHER PLACEMENT CENTER, SERVICE, 435.00, SHERWIN WILLIAMS, PAINT SUPPLIES, 3,058.18, SMITH, SETH, JUDGE, 625.00, SOFTWARE UNLIMITED INC, SERVICE, 9,405.00, SOLEM, LINNEA, SERVICE, 175.00, SOUTHWEST COACHES INC, SERVICE, 4,157.20, STATE OF SD PMB 0112, LONG DISTANCE , 105.30, STUDENT ASSURANCE SERVICES INC, INSURANCE, 5,620.00, SWIFTEL CENTER, SUPPLIES, 7,930.00, SYMMETRY ENERGY SOLUTIONS, LLC, NATURAL GAS, 4,999.65, TEACHWELL SOLUTIONS, SERVICES, 3,685.00, TIE(TECH & INNOVATIONS-EDUC), SERVICE, 2,650.00, TIES EDUCATION TECHNOLOGY COLLABORATIVE, SERVICES, 350.00, TITAN MACHINERY, REPAIRS, 10,574.03, TOWN & COUNTRY SHOPPER, SERVICE, 98.00, VARSITY ATHLETIC APPAREL, INC., SUPPLIES, 518.50, VERIZON WIRELESS, SERVICES, 1,922.93, VISSER, LOREN, JUDGE, 175.00, W W TIRE SERVICE INC., SERVICE, 423.27, Fund Total: 620,735.59. **Checking Account #2, Fund 21, CAPITAL OUTLAY**, ALL AMERICAN SPORTS CORP/RIDDELL, SUPPLIES, 4,299.12, BRAINPOP LLC, SUPPLIES, 5,386.50, BRUTTY'S UNDERGROUND SPRINKLER, SUPPLIES/SERVICE, 34,891.97, BSN SPORTS, SUPPLIES, 704.00, CARNEGIE LEARNING INC., CURRICULUM, 234,723.25, CIVIL DESIGN INC, SERVICES, 2,530.00, CLITES ELECTRIC INC, SERVICE, 451.85, CONNECTING POINT CENTER, EQUIPMENT/SERVICE, 34,587.47, DE LAGE LANDEN FINANCIAL SERVICES INC, SERVICE, 4,741.12, EDMENTUM, INC., SOFTWARE, 16,750.00, EDPUZZLE, INC., SOFTWARE, 8,250.00, EXPLORE LEARNING, SUBSCRIPTIONS, 11,862.00, GARY SNOW & ASSOCIATES INC., SERVICE,

15,726.10, HOUGHTON MIFFLIN HARCOURT COMPANY, SUPPLIES, 16,000.00, INNOVATIVE OFFICE SOLUTIONS LLC, SUPPLIES, 259.62, "INSTRUCTURE, INC.", SOFTWARE, 54,874.48, JOHNSON CONTROLS FIRE PROTECTION, SERVICE, 801.48, JOHNSON CONTROLS, INC., SUPPLIES/SERVICES, 4,912.69, KENNER PLUMBING & HEATING INC., SERVICE, 1,497.89, LEARN BY DOING, INC., SOFTWARE, 1,291.00, M J DAL SIN INC, SERVICES, 1,622.82, M&H COMMUNICATIONS, SUPPLIES, 3,458.00, MASTERCARD CORP, CREDIT CARD, 10,615.43, MERCEDES-BENZ FINANCIAL SERVICES USA LLC, BUS, 87,356.27, MIDWEST ALARM CO INC, SERVICE, 610.52, NOR-TECH COMPUTERS, EQUIPMENT, 127,150.00, NOTABLE, INC., SOFTWARE, 7,500.00, NWEA, SERVICE, 41,250.00, RESPONDUS, LICENSE, 3,195.00, ROUNDS CONSTRUCTION COMPANY INC, SERVICE, 50,729.70, SAVVAS, CURRICULUM, 166,920.26, SOUTHWEST SOLUTION GROUP, INC., , 1,032.09, SUNBURST DIGITAL, INC., SUPPLIES, 618.75, Fund Total: 956,599.38. **Checking Account #2, Fund 22, SPECIAL EDUCATION FUND**, 000051, TRAVEL-SOCIAL SKILLS GROUP, 42.84, ARAMARK SERVICES, INC., SERVICES, 315.46, BIBBY, MEGHAN, TRAVEL/SUPPLIES/REIMB, 4.70, BROOKINGS AREA TRANSIT, SERVICE, 183.00, CHILDREN'S HOME SOCIETY OF SD, SERVICE, 4,637.51, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 19,802.99, MASTERCARD CORP, CREDIT CARD, 112.00, OFFICE PEEPS, SUPPLIES/EQUIP/SERVICE, 30.30, PLANKINTON SCHOOL DISTRICT 1-1, SERVICE, 2,529.03, SMART START DYSLEXIA CORRECTION CENTER, SERVICE, 787.50, ST THOMAS CATHOLIC CHURCH, SERVICE, 300.00, TEACHWELL SOLUTIONS, SERVICES, 7,370.00, THOMPSON, VICKIE, TRAVEL, SUPPLIES/REIMB, 5.55, VERIZON WIRELESS, SERVICES, 412.04, Fund Total: 36,532.92. **Checking Account #2, Fund 51, CHILD NUTRITION**, BORNS GROUP, INC., MAIL SERVICE, 2.40, BROOKINGS AUTO MALL, LLC, SERVICE/SUPPLIES, 1,019.53, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 16,255.34, WORDWARE, SUPPLIES/MAINT AGREEMENT, 4,505.00, Fund Total: 21,782.27. **Checking Account #2, Fund 53, ENTERPRISE FUND**, 605 CUSTOM DESIGN LLC, SUPPLIES, 1,817.12, BSN SPORTS, SUPPLIES, 924.48, COLLEGE BOARD, SUPPLIES, 18,576.00, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 192.75, HAMM RICH, JENNIFER, REFUND, 50.00, MATSON-BUUS, TRISH, REFUND, 65.00, Fund Total: 21,625.35. **Checking Account #2, Fund 57, SELF INSURANCE HEALTH/DENTAL FUND**, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 26.31, HAYS GROUP, INC., THE, SERVICE, 3,833.33, HEALTHSOURCE SOLUTIONS, LLC, SERVICES, 4,725.00, UNITED STATES TREASURY, EXCISE TAX, 1,478.00, Fund Total: 10,062.64. Checking Account Total: 1,667,338.15.

Checking Account #2, Trust and Agency Imprest Reimbursement

BACKGROUND CHECKS, DIV. OF CRIMINAL INVESTIGATION, 216.25, HSDC MATH CLASS, SDSU FINANCE DEPT, 5,364.63, OFFICIAL, HAGEN ZACHARY, (45.00), DEBATE JUDGE, WOMACK EMILY, (80.00), SILVER BOWL ENTRY, LINCOLN SILVER BOWL, (220.00), BBB OFFICIAL, DESPIEGLER NATHANIEL, (65.00), BBB OFFICIAL, HAGEN ZACHARY, (65.00), IMPREST FUND Total: 5,105.88.

MASTERCARD:

4880 Premier Arena, Supplies , \$396.00; Amazon.Com, Supplies, \$3,104.38; Brookings Municipal Ut, Utilities , \$58,864.99; Caseys Gen Store 1694, Travel , \$111.78; Cowboy Store #6, Travel , \$28.59; Dollar Tree, Supplies , \$6.00; Dri Gallup, Professional Development, \$798.59; Exxonmobil , Travel , \$31.25; Franklin Planner, Supplies , \$44.04; argusleader, Supplies , \$32.39; Gopher Sport, Supplies , \$87.69; Greatlife At Bakker Cr, Supplies , \$360.00; Hillyard Inc, Supplies , \$20,705.55; Holiday Stations , Travel , \$32.03; Homestead Building Sup, Supplies , \$15.18; Hy-

Vee ,Supplies ,\$102.37; In Brookings Dumpster, Utilities , \$2,287.99; In South Dakota Healt, Supplies , \$75.50; Ipy Midwest Alarm, Supplies , \$84.75; Jimmy Johns ,Travel , \$208.45; La Quinta Motor Inns, Travel , \$816.00; Lg Everist, Supplies , \$13.15; Lightspeed Technologie, Services, \$100.00; Lowes, Supplies , \$775.65; Matheson Tri-Gas Igg, Supplies , \$1,399.13; Office Peeps Inc, Supplies , \$59.70; Omni Nashville, ravel , \$1,542.05; Perkins, Travel , \$39.18, Phonak, Supplies , \$461.25; Prime, Supplies , \$14.99; Quickbookstime, Supplies, \$47.93; Rental Depot, Supplies , \$141.95; Runnings ,Supplies , \$213.62; Shell Oil ,Travel , \$29.05; Ssi School Specialty, Supplies , \$1,815.17; Steve Weiss Music Inc, Supplies , \$149.85; Tackle Playmaker, Supplies , \$11.00; Tamu Ppo 2, Supplies , \$525.00; The Lodge At Deadwood, Travel , \$319.38; Ttr Shipping, Equipment , \$7,047.00; Wal-Mart ,Supplies , \$40.52; Zenni Optical, Supplies , \$124.75 **Total Mastercard: \$103,063.84**

9.4 Approval of the personnel report

Resignations: Wendy Otheim – Director of Special Services; Darlyn Balo – SPED TA; Amy Anderson – Child Nutrition; Stephanie Goldhorn – Library Ta; Leon Pesall – Bus Driver; Dee Herrig – Child Nutrition. New Contracts: Connor Metz, Summer Grounds, \$10.40/hr; Dannica Hoffman, Counselor – MMS, \$53,530.56; Sarah Halsey, SPED TA – BHS, \$13.07/hr; Victoria Olson, SPED TA – Hillcrest, \$13.07/hr; Mike Jewett, Director of Activities, \$103,000.00; Anne Folkerts, Night Custodian – Medary, \$14.59/hour; Leith Moore, Head JV Football, \$3,348.00; Sydnie Waldner, Asst Marching Band, \$2,536.00; Sydnie Waldner, Fall Drumline, \$1,268.00; Hannah Novotny, Color Guard, \$2,029.00; Brittany DeRyke, Head Comp Cheer, \$4,565.00; Abbey Moriarty, Asst Comp. Cheer, \$3,043.00; Hanna Siemonsma, Fall Sideline Cheer, \$1,014.00; Abby Hawks, Teacher – DP, \$47,848.00; Kristi Phillips, SPED TA – Camelot, \$13.07/hr; Alex Horstman, SPED TA – Hillcrest, \$13.23/hr; Emma Christopherson, Asst. 7th Volleyball, \$1,775.00; Melissa Gaines, Child Nutrition, \$13.60/hour; Todd Jorgenson, Equip. Manager, \$10,144.00; Angel Tellinghuisen, MS Declam, \$1,522.00; Heather Asmussen, Director of Special Services, \$87,325.82. Contract Modifications: Eric Toft, 9th Head to Asst. Varsity Wrestling, \$1,370.00; Taylor Rensink, Step 6 to Step 9 (TA), \$0.38/hr; Rick Grimsley, 1.0 to 1.14 FTE, \$6,909.12; Josh Johnson, 1.0 to 1.14 FTE, \$7,000.84; Megan Jaquet, 1.0 to 1.14 FTE, \$6,559.84; Karen Barsness, 1.0 to 1.14 FTE, \$7,494.76; Emily Jacobsen, 1.0 to 1.14 FTE, \$6,482.56; Mellissa Hagedorn, .25 to .5 Asst. Gymnastics, \$824.25; Cassandra Shull, .25 to .5 Asst. Gymnastics, \$824.25; Amy Nielson, BA to BA+15, \$960.00; Marissa Swanz, BA to MA, \$3,705.00; Brienne Bolstad, MA to MA+15, \$1,185.00; Mark Kreie, MA+30 to MA+45, \$1,185.00. Additional Compensation: Jamie Tucker, AP Testing, \$292.88; James Folkerts, Bus Driver Hours Bonus, \$500.00; Caleb Langner, Mentor, \$250.00. Curriculum – Abby Page, \$132.00; Amy Nielsen, \$264.00; Cindy Mittan, \$16.50; Joshua Pillatzki, \$33.00; Stephanie Jungers, \$132.00; Zach Thomas, \$169.13. Member **(Wesley Tschetter)** Moved, Member **(Debra DeBates)** Seconded to approve the **ORGINIAL** motion ‘The Superintendent requests the board approve the personnel report’. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

9.5 Approval of the open enrollments

Approved student IN (33). Note, there are 33 out of district students for 2021-2022.

9.6 Approval of the 2021-2022 School Board Meeting Calendar

Approve of the 2021-2022 school board meeting calendar as presented.

9.7 Approval of Director of Business Services, Brian Lueders as Authorized Fiscal Agent of the district, which will include Title I and other federal programs

Approve Director of Business Services, Brian Lueders as Authorized Fiscal Agent of the district.

9.8 Approval of Director of Business Services, Brian Lueders as Custodian of Trust and Agency accounts

Approve Director of Business Services, Brian Lueders as Custodian of Trust & Agency accounts.

9.9 Approval of designating the School Resource Officers as the District Truant Officers

Approve designating the School Resource Officers as the district truant officers.

9.10 Approval of declaring the Brookings Register as the Official Newspaper

Approve the Brookings Register as the official newspaper.

9.11 Approval to designate interest earned to respective funds except for Trust and Agency and Enterprise Fund interest will be transferred to the general fund

Approve designating the interest earned to respective funds except for Trust & Agency and Enterprise Fund interest will be transferred to the general fund.

9.12 Approval for board member compensation to be \$60 per meeting if serving in an official capacity and for compensation of attending all other meetings will be \$10 per meeting, exception will be made for board members sitting on interview teams (compensation for this will be \$60.00 am/pm)

Approve board member compensation to be \$60 per meeting if serving in an official capacity and compensation for attending all other meetings will be \$10 per meeting, exception will be made for board members sitting on interview teams (compensation for this will be \$60.00 am/pm).

9.13 Approval for the annual school board election to be held on the 2nd Tuesday in April (in coordination with the city election)

Approve the annual school board election to be held on the 2nd Tuesday in April.

9.14 Approval for the district to participate in the Emergency School Bus Mutual Assistance Pact

Approve the district to participate in the Emergency School Bus Mutual Assistance Pact.

9.15 Approval of the district to inter-fund borrow for cash flow purposes

Approve the district to inter-fund borrow for cash flow purposes.

9.16 Approval of Helsper, McCarty, & Rasmussen, P.C. as the Legal Counsel for the District

Approve the use of Helsper, McCarty, & Rasmussen, P.C. as legal counsel for the district.

9.17 Approval to set Activity Pass prices

Student activity cards (participants in either athletics or fine arts activities at BHS or MMS are expected to purchase a student activity card): BHS (9-12) - \$35, MMS (6-8) - \$25, Camelot (4-5) - \$20, Elementary (K-3) - \$20, Students Activity Card Maximum - Not to exceed \$80, Adult Annual Passes: Adult Annual Pass (single) - \$80, Adult Annual Passes (2 from the same family) - \$140, Senior Pass (individuals over 62) - \$50, Staff & Retired staff (contingent upon working an event) - Complimentary Single event admission: Adults - \$6, Senior citizens (age 62) - \$4, Students (K-12) - \$4, Pre-school – Free.

9.18 Approval to set the Staff Expense Reimbursement prices

Approve the maximum in-state allowance for meals (overnight only) and lodging is as follows: Leave Before, Return After 1. Breakfast state rate 5:31 a.m. 7:59 a.m. 2. Lunch state rate 11:31 a.m. 12:59 p.m. 3. Dinner state rate 5:31 p.m. 7:59 p.m. 4. Lodging state rate or actual cost if approved by the business office. The maximum out-of-state travel allowance for meals and lodging is as follows: 1. Breakfast state rate 2. Lunch state rate 3. Dinner state rate 4. Lodging state rate or actual cost if approved by the business office. Mileage allowance when traveling by

private automobile out of town will be at State rate. Mileage allowance when traveling by private automobile for in-town driving will be at Federal rate.

9.19 Approve Klint Willert & Brian Lueders as Negotiations Designees

Approve Superintendent Klint Willert and Director of Business Services Brian Lueders as designees for negotiations with employees who are not part of a formally ongoing bargaining unit and for the purpose of custodial negotiations.

9.20 Approval of the 2021-2022 Rates for Use of School Facilities

Approve the 2020-21 miscellaneous pay rates as presented.

9.21 Approval of Reinhart Food Service for the 2021-2022 Prime Vendor Contract for the Eastern SD Food Buying Group

Approve Reinhart Food Service for the 2019-2020 prime vendor contract for the Eastern SD Food Buying Group.

10.0 Action Items Pulled from Consent – None.

11.0 Action Items - New & Unfinished Business

11.1 Approval of Donated Items

Motion 2021-004 DeBates moved, Tschetter seconded to approve the following listed donated items as Brookings School District property: to BSD Cross Country Program from Julie Abraham, \$20.00. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.2 Approval of the 2021-2022 BHS Baseball Club Agreement

11.3 Approval of the 2021-2022 BHS Clay Target Club Agreement

11.4 Approval of the 2021-2022 BHS Swimming Club Agreement

11.5 Approval of the 2021-2022 BHS Bowling Club Agreement

11.6 Approval of the 2021-2022 BHS Softball Club Agreement

11.7 Approval of the 2021-2022 BHS TaeKwonDo Club Agreement

Motion 2021-005 Fishback moved, Books seconded to approve the following 2021-22 BHS club agreements: Baseball, Clay Target, Swimming, Bowling, Softball and TaeKwonDo.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.8 Approval of the 2021-2022 Elementary Schools (K-3) Student Handbook

Motion 2021-006 Tschetter moved, Fishback seconded to approve the 2021-2022 Elementary Schools (K-3) Student Handbook. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.9 Approval of the 2021-2022 Intermediate School Student Handbook

Motion 2021-007 Fishback moved, Tschetter seconded to approve the 2021-2022 Intermediate School Student Handbook. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.10 Approval of the 2021-2022 Middle School Student Handbook

Motion 2021-008 Fishback moved, DeBates seconded to approve the 2021-2022 Middle School Student Handbook. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.11 Approval of the 2021-2022 High School Student Handbook

Motion 2021-009 DeBates moved, Books seconded to approve the 2021-2022 High School Student Handbook. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.12 Approval of Revisions Made to Policy BFC "Policy Adoption"

Motion 2021-010 Tschetter moved, DeBates seconded to approve revisions made to Policy BFC "Policy Adoption." Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.13 Approval of Revisions Made to Policy JA "Student Goals"

Motion 2021-011 Fishback moved, Tschetter seconded to approve revisions to Policy JA "Student Goals." Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.14 Approval of Revisions Made to Policy JB "Equal Educational Opportunities"

Motion 2021-012 Fishback moved, Tschetter seconded to approve revisions made to Policy JB "Equal Educational Opportunities." Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.15 Approval to Delete Policy JBA "Anti-Bullying/Harassment of Students/Sexual Harassment of Students"

Motion 2021-013 Books moved, DeBates seconded to approve deleting policy JBA "Anti-Bullying/Harassment of Students/Sexual Harassment of Students." Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.16 Approval of Revisions Made to Policy ACA "Sexual Harassment"

Motion 2021-014 Fishback moved, Books seconded to approve revisions made to Policy ACA "Sexual Harassment" and adoption of complaint forms 1, 2, and 3. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.17 Approval of Revisions Made to Policy JFCD "Cyber Bullying"

Motion 2021-015 DeBates moved, Books seconded to approve revisions made to Policy JFCD "Cyber Bullying," and adoption of complaint forms 1, 2, and 3. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.18 Approval of Revisions Made to Policy JF "Part-Time Enrollment"

Motion 2021-016 Fishback moved, Tschetter seconded to approve revisions made to Policy JF "Part-Time Enrollment." Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.19 Approval of Project Search Tuition - \$15,000 per Year

Motion 2021-017 DeBates moved, Tschetter seconded to approve the Project Search Tuition at \$15,000 per year. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.20 Approval of the 2021-2022 Classified Handbook

Motion 2021-018 DeBates moved, Tschetter seconded to table the 2021-2022 Classified Handbook until the August 19, 2021 board meeting. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.21 Approval of Rutland School District to pick up/drop off students at the Casey's General Store on 6th Street

Motion 2021-019 Fishback moved, Books seconded to approve the Rutland School District to pick up/drop off students at the Casey's General Store on 6th Street'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.22 Approval of Elkton School District to pick up/drop off students at the "Little Hall" in Aurora

Motion 2021-020 DeBates moved, Tschetter seconded to approve the Elkton School District to have a bus pick-up/drop off at the Little Hall in Aurora'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

11.23 Approval of First Bank & Trust as the official depository of the District

Motion 2021-021 **Books** moved, **Tschetter** seconded to approve First Bank & Trust shall be the official depository of the District'. Upon a roll call vote being taken, the vote was: Aye: Books, DeBates, Heermann and Tschetter, **4** Nay: **0** Abstain:Fishback, **1**. The motion **carried 4-0**.

12.0 Adjournment

12.1 Adjournment

Motion 2021-022 Fishback moved, Tschetter seconded to adjourn the meeting at 8:43 p.m. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

Mellissa Heermann, President of the School Board

Brian Lueders, District Business Manager

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