

# School Board Meeting Recap

## School Board Members:

Teresa Binkley – President  
Debra DeBates – Vice President  
Keli Books  
Wesley Tschetter  
Teri Johnson



## Superintendent:

Dr. Summer Schultz

## Director of Business Services:

Stacey VanBeek

September 9, 2024

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## Electronic School Board

● Find the link on the Brookings School District homepage or click [HERE](#) for agendas, school board packets, minutes, and policies. On the calendar in the upper right corner, any date highlighted in yellow indicates there is an agenda and board packet ready for viewing. Just click on the date to open the information. Use the search engine link on the right side to search agendas, minutes, and policies.

## Watch the School Board Meeting

● Click [HERE](#) to watch a recording of the School Board Meeting from September 9th.

## **COMMUNICATION ITEMS:**

### Comments from the Board

● **Performance Oversight Committee** – Teri mentioned that last month they got up to date and are scheduled to meet again on September 27th. They plan to continue meeting regularly to stay on track and avoid falling behind.

● **Facilities and Construction Committee** – Keli reported that Amanda sent out the minutes from their meeting on Friday, September 6th. The minutes include discussions on several topics:

1. **Roof Projects:** They reviewed different roof projects across the district and Keith's comprehensive plan for updating and replacing them. The facilities committee has recommended proceeding with these projects as outlined in the document that Keith prepared.
2. **High School Science Rooms:** They reviewed three proposals for the high school science rooms and the committee is recommending CO-OP Architecture for the project.
3. **Fifth Street Gym:** There was extensive discussion about the Fifth Street Gym. The recommendation is to classify it as surplus property, have it appraised, and then decide how to proceed with its disposal. The committee is not ready to make specific decisions about its future use at this time.
4. **Joint Use of Buildings Agreement with the City:** They reviewed the agreement and current practices related to parks, parking lots, land usage, and other aspects of their relationship with the City. They are still working on getting a clearer understanding of this relationship and will continue discussions.
5. **Football Stadium:** Jeff Dvorak spoke about the possibility of having our own football stadium. While there was brainstorming about this idea, no specific recommendations or next steps were made.

Teresa asked if this discussion was related to their contract with SDSU. Keli confirmed that it is connected, but noted that no full communication has been made with SDSU's athletic directors yet.

●**Policy and Governance Committee** – Deb announced that tonight's agenda includes several policies up for approval. She reminded the board that there are also two new policies for first reading: JJBA (district recognition of non-school sports) and JFC-R (learner conduct-learner activities). Board members are asked to review these policies before the next meeting and provide any recommendations to her or Teresa. The next meeting is scheduled for September 24th.

●**School Finance Committee** – Teresa suggested they need to meet soon due to upcoming issues, as they haven't met in the last month. Wes agreed, noting that they should wait until the enrollment numbers are released in about three weeks (end of September) to better understand available resources for the year.

●**Reports from Ad. Hoc Committees** – Keli explained that the Childcare Collaborative has divided into two subgroups: one focusing on operations and the other on scholarships and future funding. Keli is involved with the scholarship and funding group. They plan to reconvene as a whole, and she will continue to share updates with the board. On the fundraising side, they aim to cover around 30% of student tuition through partnerships. Reports on this will not be provided regularly, as the discussions are ongoing. The group met on August 14th, August 28th, and September 4th.

Deb, the board representative on the school district foundation, shared a couple of updates:

1. The foundation received funding from the VFW breakfast for August.
2. The foundation will distribute its first Teacher Innovation Grants this Fall. Applications are available and are due by October 1st. The committee will then select the recipients. This initiative has been a goal since the foundation's inception and aims to provide teachers with additional resources for their classrooms.

●**General Board Member Communications** – Board members discussed attending the morning of the first day of school; Wes observed that at Camelot, there were 20 lines for students entering classes, and the kids seemed to know where they were going. Teresa visited the middle school and noted that middle schoolers were less responsive to greetings and tended to avoid adults, but she enjoyed her time there. She also mentioned the welcoming sign at the school. Deb was at Medary, where she noted some confusion with the new drop-off procedures, but overall, it was a fun morning. Teri visited the high school and found it to be a particularly challenging crowd compared to other schools. Keli was at Hillcrest and highlighted how exciting it was to see the results of their planning, with everything running smoothly and lots of kids enjoying the new playground. Deb added that the Hillcrest playground is being well-utilized after school hours, with many families visiting in the evenings.

Teresa discussed planning a ribbon-cutting ceremony and open house for Medary and Hillcrest during Homecoming week. The idea is to hold the ribbon-cutting while students are at school and schedule the open house for later in the day to accommodate the community. G.A.P. is in the buildings until 6:00 PM, so the open house could start at 5:30 PM and run until 7:00 PM. Teresa will be reaching out to the PTA groups at the schools to coordinate details and ensure they have a significant role in organizing the event, minimizing the burden on teachers and principals.

### **Hyperlinked Administrative Reports:**

[Superintendent Report](#)

[High School Report](#)

[Middle School Report](#)

[Camelot Report](#)

[Dakota Prairie Report](#)

[Hillcrest Report](#)

## Medary Report

PK-5 Director of Curriculum & Instruction Administrative Report

6-12 Director of Curriculum & Instruction Administrative Report

Director of Special Services Report

Director of Activities Report

Director of Child Nutrition Report

Director of Instructional Technology & Knowledge Management Report

Director of Transportation & Buildings/Grounds Report

Director of Business Services Report

Director of Facilities Report

## **Other Communication/Discussion Items**

- Notification of review of policy JJBA “District Recognition of Non-School Sports”
- 1st reading of revisions made to policy JFC-R “Learner Conduct – Learner Activities”
- 1st reading of revisions made to policy JHFA “Learner Travel”
- 2nd reading of revisions made to policy CCB-R “Organizational Chart”
- 2nd reading of revisions made to policy DJ “Purchasing Procedures”
- 2nd reading of new policy DJC “Bidding Requirements”
- 2nd reading of new policy DK “Payment Procedures”
- 2nd reading of new policy DLC “Expense Reimbursement”
- 2nd reading of new policy DN “Surplus Property”
- 2nd reading of revisions made to policy EFD “Meal Charge”
- 2nd reading of revisions made to policy GCB “Qualifications of Teachers”
- 2nd reading of revisions made to policy IIA “Instructional Materials”
- 2nd reading of revisions made to policy IIAC “Library Materials Selection and Adoption”
- 2nd reading of new policy IIBFA “Use of Artificial Intelligence Technology”
- 2nd reading of revisions made to policy IIBG “Use of Computers and Networks”
- 2nd reading of revisions made to policy JFC “Learner Conduct”
- 2nd reading of revisions made to policy JFGA “Law Enforcement and Department of Social Services Learner Interview Policy”
- Discussion on Facilities: 5<sup>th</sup> Street Gym, BHS Science Rooms, and Roofing

## **ACTION ITEMS:**

### **Consent Agenda**

- Approved the August 12<sup>th</sup> and August 19<sup>th</sup> Minutes
- Approved the Financial Report
- Approved the Bills
- Approved the Personnel Report – click [HERE](#) for listing
- Approved the Open Enrollments
- Approved revisions made to Policy CCB-R “Organizational Chart”
- Approved revisions made to policy DJ “Purchasing Procedures”
- Approved new policy DJC “Bidding Requirements”
- Approved new policy DK “Payment Procedures”
- Approved new policy DLC “Expense Reimbursement”
- Approved new policy DN “Surplus Property”
- Approved revisions made to policy EFD “Meal Charge”
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- Approved revisions made to policy JFC “Learner Conduct”

- Approved revisions made to policy JFGA “Law Enforcement and Department of Social Services Learner Interview Policy”

**Other Action Items:**

- Approved the donated items
- Approved the Memorandum of Understanding between the Brookings Childcare Collaborative and the Brookings School District
- Approved the Site Agreement between the Great After-School Place (G.A.P.) and the Brookings School District
- Approved moving forward with declaring the 5<sup>th</sup> Street Gym as surplus and to move forward with a professional appraisal
- Approved using CO-OP Architecture as the firm for the BHS science department renovation
- Approved the District’s roof repairs
- Approved the Letter of Agreement between the University of Northern Iowa and the Brookings School District for Student Teaching/Internships
- Approved a temporary easement to widen the sidewalk near MMS

**ADJOURNMENT**