

**SCHOOL BOARD MINUTES**  
**BROOKINGS SCHOOL DISTRICT #5-1**  
**Monday, April 8, 2024 (5:15 PM)**

---

**ROLL CALL**

Present: Debra DeBates, Wesley Tschetter, Keli Books, Teresa Binkley, and Teri Johnson.

**1.0 Call to Order/Role Call**

**1.1 The Board President electronically took roll call for the board meeting to establish a quorum.**

**2.0 Pledge of Allegiance**

**2.1 The board and the audience recited the Pledge of Allegiance**

**3.0 Comments from the Audience**

**3.1 This is an opportunity for members of the audience to address the board concerning issues that are not on the agenda. Per policy KD, presentations should be as brief as possible. Unless an extension of time is granted, a speaker will be limited to three minutes.**

**4.0 Approval of the Agenda**

**4.1 Request to pull from Consent Agenda**

None.

**4.2 Approve the agenda as proposed**

Motion 2023-102 DeBates moved, Binkley seconded to approve the agenda with the addition of moving the April 22, 2024 board meeting to another date in April. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

**5.0 Reading of the School District Vision Statement**

**5.1 Vision Statement: Empowering all learners to embrace and be inspired to realize their potential.**

**6.0 Conflict of Interest Declarations**

**6.1 This is a time for board members and administration to identify any items on the agenda that could be considered conflicts of interest (per SDCL 3-23)**

None.

**7.0 Presentations**

**7.1 B.E.S.T. Award Recipients**

Carrie Smith, along with her Peer-to-Peer Class were presented with the B.E.S.T. Award, alongside Abby Mohs, Brookings High School Senior.

**7.2 Presentation from Medary Elementary**

Third-grade teacher, Jennifer Corlett, and students from the Empowered Team showcased a project they're currently exploring this school year focused on the topic of energy.

**7.3 Hillcrest and Medary Elementary Building Project Update from Pierce Koch, Construction Manager at Risk**

Pierce Koch, Construction Manager at Risk, gave a building project update for Hillcrest and Medary Elementary.

## 8.0 Communication/Discussion Items

### A) Board Communications

#### 8.1 Performance Oversight Committee

Nothing.

#### 8.2 Facilities and Construction Committee

Wesley Tschetter: Last Thursday, I attended the Bond Committee building tours at Medary and Hillcrest. Many appreciated the tours; it was a nice event.

#### 8.3 Policy and Governance Committee

Teresa Binkley: We're on a break right now; we're waiting for ASBSD to get caught up after the legislative session this Spring. So, we're waiting to have our next batch of policies to be reviewed by them. Tonight, we have one 1st reading, four 2nd readings/approvals.

#### 8.4 School Finance Committee

Wesley Tschetter: We've been communicating about the BHS Boiler Project; our next goal is to figure out financing options for that project.

#### 8.5 Mental Health Coalition

Debra DeBates: We have no met recently, they're still looking at how that's going to continue in the future. We do have some events coming up; the film, The Ascension, has been rescheduled for Monday, April 15th at Brookings High School at 6:30 p.m. It's a film regarding teen mental health. It's open to the public and I'm hoping that we'll have a good crowd! I encourage everyone to attend!

#### 8.6 Transportation Committee

Nothing.

#### 8.7 General Board Member Communications

Teri Johnson: We received an invitation from City Council to meet with them on April 24th from 5:00-7:00 p.m. We appreciate the invitation to join them! Debra DeBates: Teri and I both had the chance to attend the BHS Career Fair. It was a good time! Teresa Binkley: I attended the Board of Equalization hearings; I sent everyone a summary on that. Teri Johnson: Congratulations to Todd Foster on being awarded Middle School Principal of the Year! Well deserved!

### B) Administrative Reports

**8.8 The Superintendent will share information about events of the past month or about topics coming up for future consideration.**

**8.9 High School Administrative Report**

**8.10 Middle School Administrative Report**

**8.11 Camelot Administrative Report**

**8.12 Dakota Prairie Administrative Report**

**8.13 Hillcrest Administrative Report**

**8.14 Medary Administrative Report**

**8.15 PK-5 Director of Curriculum & Instruction Administrative Report**

**8.16 6-12 Director of Curriculum & Instruction Administrative Report**

**8.17 Director of Special Services Administrative Report**

**8.18 Director of Activities Administrative Report**

**8.19 Director of Child Nutrition Administrative Report**

**8.20 Director of Instructional Technology & Knowledge Management Administrative Report**

## 8.21 Director of Transportation & Buildings/Grounds Administrative Report

## 8.22 Director of Business Services Administrative Report

### C) Other Communication/Discussion Items

#### 8.23 1st Reading of Revisions Made to Policy GCQBAB "Royalties"

#### 8.24 2nd Reading of Revisions Made to Policy GCL "Professional Staff Development"

#### 8.25 2nd Reading of Revisions Made to Policy GCQB "Professional Research and Publishing"

#### 8.26 2nd Reading of Revisions Made to Policy GDBD "Secretarial Personnel Assignments"

#### 8.27 2nd Reading of Revisions Made to Policy GDOB "Evaluation of Classified Staff"

### 9.0 Consent Agenda

Motion 2023-103 Books moved, Johnson Books seconded to approve the consent agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

#### 9.1 Approval and/or correction of minutes from previous meetings

Approved the minutes from the March 18, 2024 regular meeting, and the April 3, 2024 special meeting.

#### 9.2 Approval and/or correction of the financial report

**MARCH CASH REPORT General Fund:** Beginning Balance: \$5,568,895.47, Receipts: \$1,595,757.27, Expenditures: \$3,002,935.62, Ending Balance: \$4,161,717.12. **Capital Outlay:** Beginning Balance: \$4,633,765.34, Receipts: \$167,754.99, Expenditures: \$88,107.64, Ending Balance: \$4,713,412.69. **Special Education:** Beginning Balance: \$185.68, Receipts: \$825,056.36, Expenditures: \$825,139.60, Ending Balance: \$102.44. **Bond Redemption (DP):** Beginning Balance: \$1,186,396.95, Receipts: \$31,254.43, Expenditures: \$0.00, Ending Balance: \$1,217,651.38. **Bond Redemption (4-5):** Beginning Balance: \$514,619.69, Receipts: \$13,574.65, Expenditures: \$0.00, Ending Balance: \$528,194.34. **Bond Redemption (K-3):** Beginning Balance: \$238,780.01, Receipts: \$47,456.78, Expenditures: \$0.00, Ending Balance: \$286,236.79. **Capital Projects:** Beginning Balance: \$22,645,401.54, Receipts: \$51,693.96, Expenditures: \$4,035,980.95, Ending Balance: \$18,661,114.55. **Child Nutrition:** Beginning Balance: \$1,595,368.42, Receipts: \$206,244.15, Expenditures: \$224,930.33, Ending Balance: \$1,576,682.24. **Enterprise Fund:** Beginning Balance: \$204,055.67, Receipts: \$2,250.00, Expenditures: \$1,493.35, Ending Balance: \$204,812.32. **Self-Insurance:** Beginning Balance: \$2,429,407.61, Receipts: \$478,150.33, Expenditures: \$419,309.35, Ending Balance: \$2,488,248.59. **Trust & Agency:** Beginning Balance: \$212,097.77, Receipts: \$50,225.17, Expenditures: \$34,852.31, Ending Balance: \$227,470.63.

#### APRIL UNLEADED/DIESEL GAS QUOTES

Martin Oil-Unleaded \$2.839, Diesel #1 \$N/A, Diesel #2 \$N/A, 50/50 Diesel Mix \$3.339; Bio Ag-Unleaded \$2.839, Diesel #1 \$N/A, Diesel #2 \$N/A, 50/50 Diesel Mix \$3.269

#### MARCH PAYROLL REPORT

General Fund - \$2,192,550.38 of which \$1,490,125.71 instruction, \$600,609.55 support services, and \$101,815.12 co-curricular; Special Education - \$735,955.77; Child Nutrition - \$105,345.35; Enterprise Fund - \$0.00; Self Insurance Fund - \$549.98; TOTAL PAYROLL - \$3,034,401.48.

#### 9.3 Approval of Bills

**Checking Account #2, Fund, 10, GENERAL FUND, A & B PURE WATER ONLINE LTD, SERVICE, 70.50, ALPHA MEDIA LLC, SERVICES, 100.00, ANGUIANO, ASHLEY,**

TRAVEL/SUPPLIES/REIMB, 195.00, ASBSD, SERVICE, 30.00, ASC AUTOMOTIVE INC., VEHICLE REPAIRS, 543.13, ATHENA ENERGY SERVICES HOLDINGS, LLC, NATURAL GAS, 29,154.41, BIOAG ENERGY SERVICES, FUEL, 5,800.95, BORNS GROUP, INC., MAIL SERVICE, 1,116.07, BROOKINGS CO SHERIFFS OFFICE, SERVICE, 1,130.00, BROOKINGS DAILY REGISTER, ADVERTISING/SUBSCRIPTION, 2,118.19, BROOKINGS LAWNCARE LLC, SNOW REMOVAL, 1,277.50, BROOKINGS SCHOOL DISTRICT 5-1, IMPREST/SERVICE, 2,249.50, CARQUEST AUTO PARTS, SUPPLIES, 98.84, CASTANO, DORA, SERVICES, 22.00, CENTURY BUSINESS PRODUCTS INC, SUPPLIES, 6,259.93, CHAPMAN, AMANDA, TRAVEL/SUPPLIES/REIMB, 880.00, CHS INC, SUPPLIES, 1,503.88, CLITES ELECTRIC INC, SERVICE, 1,477.40, CLUBHOUSE HOTEL & SUITES - PIERRE, TRAVEL, 475.94, CULLIGAN WATER CONDITIONING INC., SERVICE, 4.00, DAKOTA DATA SHRED INC., SERVICE, 65.28, DAKOTA PRAIRIE - PTA, SERVICE, 400.00, DIERSEN, CINDY, ACCOMPANIST, 275.00, FALCONER, ABIGAIL, TRAVEL/SUPPLIES/REIMB, 412.14, FOSTER & FOSTER CONSULTING ACTUARIES, INC, SERVICES, 4,850.00, GEPPERT, JACQUELINE, TRAVEL/SUPPLIES/REIMB, 5.70, GP AUTO, REPAIRS, 81.66, GREVLOS, LISA, ACCOMPANIST, 250.00, HANSON, MATTHEW, TRAVEL/SUPPLIES/REIMB, 120.00, HAUFF MID-AMERICA SPORTS, SUPPLIES, 418.95, HIRRSCHOFF, JASON, TRAVEL/SUPPLIES/REIMB, 35.00, HUNGERFORD CHIROPRACTIC, SERVICE, 100.00, I29 TRUCK SHOP LLC, REPAIRS, 932.19, INSTYBROOK, INC., SUPPLIES, 458.81, INTERSTATE ALL BATTERY CENTER, SUPPLIES, 120.90, INTERSTATE POWER SYSTEMS, SERVICE, 2,116.36, INTERSTATE TRUCK CENTER, SUPPLIES/SERVICE, 4,646.50, JENSEN, JACKIE, TRAVEL/SUPPLIES/REIMB, 14.00, JOHNSON CONTROLS, INC., SUPPLIES/SERVICES, 2,092.89, JORDAN, GARRET, OFFICIAL, 120.00, JOSTEN'S INC, SUPPLIES/SERVICE, 1,106.41, JOSTEN'S, SUPPLIES, 47.15, KENNER PLUMBING & HEATING INC., SERVICE, 1,978.71, KITTELSON, ALISSA, TRAVEL/SUPPLIES/REIMB, 13.27, KNUTSON, TAMMY, ORCHESTRA ACCOMPANIST, 275.00, KRIER, HADLEY, TRAVEL/SUPPLIES/REIMB, 308.00, KSB SCHOOL LAW, PC, LLO, LEGAL, 3,536.00, LEADING EDGE GROUNDS CARE INC, SERVICE, 17,183.78, LOEHR, NATHAN, TRAVEL/SUPPLIES/REIMBURSE, 30.82, LUEDERS, BRIAN, TRAVEL/SUPPLIES/REIMB, 30.42, M&H COMMUNICATIONS, SERVICE, 232.00, MAHER, LEXIE, TRAVEL/SUPPLIES/REIMBURSE, 3.69, MARTIN OIL COMPANY, FUEL, 2,410.21, MASTERCARD CORP, CREDIT CARD, 112,227.81, MCMAHON, ISAAC, TRAVEL/SUPPLIES/REIMB, 102.00, MOKLEBUST, DAVID, ACCOMPANIST, 275.00, MUNKVOLD, KELLY, TRAVEL/SUPPLIES/REIMB, 45.63, MYERS, NOLAN, TRAVEL/SUPPLIES/REIMB, 120.00, NEBRASKA AIR FILTER INC, SUPPLIES, 668.91, NORTH CENTRAL BUS & EQUIPMENT, SERVICES, 780.90, NORTHWESTERN ENERGY, SERVICE, 5,516.38, OLSON, KELLI, TRAVEL/SUPPLIES/REIMB, 40.54, OLSON, SARA, ACCOMPANIST, 325.00, OUTLAW GRAPHICS, SUPPLIES, 42.50, OVERHEAD DOOR COMPANY, SUPPLIES, 295.92, PALACE CITY JAZZ FESTIVAL, ENTRY FEE, 500.00, POPPLERS MUSIC STORE, SUPPLIES, 239.25, PRINCIPALS' CONFERENCE, THE, REGISTRATIONS, 200.00, PRUSSMAN CONTRACTING INC., SNOW REMOVAL, 550.00, RATWIK, ROSZAK & MALONEY, P.A., LEGAL SERVICE, 79.50, RUEDS, ANLLY MILEY FRESNO, INTERPRETER, 27.50, RUNNINGS SUPPLY INC., SUPPLIES, 309.94, SASD \SCHOOL ADM SOUTH DAKOTA\, SERVICE, 280.00, SD FCCLA, REGISTRATIONS, 2,700.00, SDSU BROOKINGS OPTIMIST JAZZ FESTIVAL, ENTRY FEES, 200.00, STOLTENBERG, SARAH, TRAVEL/SUPPLIES/REIMB, 9.38, TCH CENTRAL, SUPPLIES, 55.79, THRAMER, PHILIP, , 35.00, TIME MANAGEMENT SYSTEMS INC., TIMECLOCK SOFTWARE, 90.00, TIMMERMAN, MELANIE, ACCOMPANIST, 500.00, TITAN MACHINERY, REPAIRS, 3,319.43, TOFT, ERIC, TRAVEL/SUPPLIES/REIMB, 120.00, TOWN & COUNTRY SHOPPER, SERVICE, 985.00, UPS STORE #5064, SERVICE, 29.51, VERIZON WIRELESS, SERVICES, 831.97, VOIANCE LANGUAGE SERVICES, LLC, INTERPRETIVE SERVICES, 29.09, W W TIRE SERVICE INC., SERVICE, 29.19, WINGHART, KATHLEEN, TRAVEL/SUPPLIES/REIMB, 102.00, YOUNG DOOR SERVICE, INC., SUPPLIES/SERVICE, 572.62, ZELLER, ANDREA, TRAVEL/SUPPLIES/REIMB, 18.43, Fund Total: 231,432.37. **Checking Account #2, Fund 21,**

**CAPITAL OUTLAY**, AGRI-CULTURES, INC, RENTAL, 3,775.00, ARCHITECTURE INCORPORATED, SERVICE, 630.00, BOEVER, JON, SERVICE, 1,396.08, CULLIGAN WATER CONDITIONING INC., SERVICE, 5,000.00, DE LAGE LANDEN FINANCIAL SERVICES INC, SERVICE, 4,773.66, ENGBRECHT, RACHELLE, TRAVEL/SUPPLIES/REIMB, 80.00, ESEind, Inc, SERVICES, 626.28, FIRST BANK & TRUST, DEBT SERVICE, 1,248,245.63, HAUFF MID-AMERICA SPORTS, SUPPLIES, 140.00, INNOVATIVE OFFICE SOLUTIONS LLC, SUPPLIES, 3,436.16, IT OUTLET, INC., SUPPLIES, 8,290.00, JOHNSON CONTROLS, INC., SUPPLIES/SERVICES, 16,018.95, KENNER PLUMBING & HEATING INC., SERVICE, 16,437.19, M J DAL SIN INC, SERVICES, 306,022.00, MASTERCARD CORP, CREDIT CARD, 14,398.39, MIDWEST GLASS LLC, SERVICE, 754.08, VOLIN'S RACQUET & SOCCER, SUPPLIES, 906.00, Fund Total: 1,630,929.42. **Checking Account #2, Fund: 22, SPECIAL EDUCATION FUND**, 000052, TRAVEL/MEAL REIMBURSEMENT, 1,039.73, ABBAS, LINDSEY, TRAVEL/SUPPLIES/REIMB, 16.88, ADVANCE, SERVICE, 1,592.50, BORNS GROUP, INC., MAIL SERVICE, 80.10, BROOKINGS AREA TRANSIT, SERVICE, 597.00, CHILDREN'S HOME SOCIETY OF SD, SERVICE, 7,467.58, COMPASSIONATE BEHAVIOR ANALYSIS PLLC, SERVICES, 1,100.00, GIRARD, CONNIE, TRAVEL/SUPPLIES/REIMB, 22.78, HASELHORST, ASHLEE, SERVICES, 746.50, JUDGE ROTENBERG EDUCATIONAL CENTER, INC, SERVICES, 40,372.85, KLINKHAMMER, JENNIFER, SERVICE, 1,723.45, KLOSTERMAN, KELSEY, TRAVEL/SUPPLIES/REIMB, 26.47, KROGMAN, KARI, TRAVEL/SUPPLIES/REIMB, 133.46, KUHN, AMIE, TRAVEL/SUPPLIES/REIMB, 14.47, MASTERCARD CORP, CREDIT CARD, 7,698.41, MILLAR, MCKENZIE, TRAVEL/SUPPLIES/REIMB, 59.03, O'CONNELL, LUCINDA, REFUND, 4.49, PAVLIS, MARIANNA, TRAVEL/SUPPLIES/REIMB, 38.19, SCHULZ, ANDREA, TRAVEL/SUPPLIES/REIMB, 439.26, SMART START DYSLEXIA CORRECTION CENTER, SERVICE, 308.75, SPEECHPARTNERS LLC, SERVICES, 14,956.44, UNIVERAL PEDIATRICS SERVICES INC., SERVICES, 3,042.00, VERIZON WIRELESS, SERVICES, 167.76, Fund Total: 81,648.10. **Checking Account #2, Fund 41, CAPITAL PROJECTS - HILLCREST/MEDARY**, ARCHITECTURE INCORPORATED, SERVICE, 41,200.00, BROOKINGS MUNICIPAL UTILITIES, SERVICE, 1,502.34, HAUSMANN CONSTRUCTION, INC, SERVICE, 3,947,467.13, Fund Total: 3,990,169.47. **Checking Account #2, Fund 51, CHILD NUTRITION**, BORNS GROUP, INC., MAIL SERVICE, 146.34, CARLSON & STEWART REFRIGERATION, INC., REPAIRS, 4,395.76, COCA COLA OF CENTRAL SD/WATERTOWN, SUPPLIES, 1,171.00, EAST SIDE JERSEY DAIRY, INC., SUPPLIES, 8,642.60, HOUTMAN, MARCIA, REFUND, 81.00, IS RESTAURANT EQUIPMENT SERVICES, LLC, SERVICE, 911.25, LIVINGSTON, SABRINA, TRAVEL/SUPPLIES/REIMB, 25.33, MASTERCARD CORP, CREDIT CARD, 2,192.63, PERFORMANCE FOOD GROUP, INC, SUPPLIES, 111,232.36, SWIER, LAURA, TRAVEL/SUPPLIES/REIMB, 69.95, Fund Total: 128,868.22. **Checking Account #2, Fund 53, ENTERPRISE FUND**, DUNBAR, MARK, SERVICE, 435.91, Fund Total: 435.91. **Checking Account #2, Fund, 57, SELF INSURANCE HEALTH/DENTAL FUND**, HEALTHSOURCE SOLUTIONS, LLC, SERVICES, 2,323.27, Fund Total: 2,323.27. Checking Account Total: 6,065,806.66.

#### **Checking Account #2, Trust and Agency Imprest Reimbursement**

BACKGROUND CHECKS, DIV. OF CRIMINAL INVESTIGATION, 969.50 STATE BAND MEALS, PETTY CASH - ADMIN, 288.00, STATE STUDENT COUNCIL MEALS, PETTY CASH - ADMIN, 192.00, RUTH MARSKE ENTRIES, SDSU ATHLETICS DEPARTMENT, 350.00, SCOTT UNDERWOOD REG, SDSU ATHLETICS DEPARTMENT, 300.00, IMPREST FUND Total: 2,099.50.

#### **MASTERCARD**

Ab Abebooks.co, Supplies, \$98.94; Airbnb, Travel, \$727.84; Amazon, Supplies, \$13,445.77; Applebees, Travel, \$100.00; Athletic.Net, Supplies, \$304.98; Awl Pearson Education, Supplies, \$235.32; Best Western Plus Ramk, Travel, \$234.34; Betterworldbooks.Com, Supplies, \$18.62; Boom Learning Inc, Supplies, \$14.08; Boss Pizza Brookings, Supplies, \$1,033.47; Bp, Fuel,

\$34.97; Brookings Engraving, Supplies, \$32.00; Brookings Municipal Ut, Utilities, \$54,994.11; Buffalo Wild Wngs, Travel, \$100.00; Camping World, Supplies, \$102.10; Caseys, Fuel, \$40.71; Champ-Debate-Resources, Supplies, \$29.99; Cubbys, Travel, \$350.00; Daniels Olsen Building, Supplies, \$1,262.00; Dbc Blick Art Material, Supplies, \$77.60; Demco Inc, Supplies, \$1,005.21; Dollar Tree, Supplies, \$160.62; Especial Needs, Supplies, (\$299.00); Etsy.Com Papermaidstud, Supplies, \$4.78; Expedia, Travel, (\$312.36); Follett School Solutio, Software/Books, \$883.35; Friendlys Alexandria, Travel, \$39.78; Fs Vitzo, Supplies, \$5.30; Gillporter.Com, Supplies, \$410.91; Gopher Family Brands, Supplies, \$491.36; Hampton Inns, Travel, \$767.87; Heggerty.Org, Software/Books, \$362.45; Heidisongs, Supplies, \$9.99; Hillyard Inc, Supplies, \$21,772.18; Holiday Inn Hotel & Co, Travel, \$3,293.73; Hy-Vee, Supplies, \$1,416.85; In Brookings Dumpster, Utilities, \$2,310.49; In Mike Filholm, Supplies, \$24.00; In Monkey Wrench Prod, Supplies, \$512.64; Innovative Office Solu, Supplies, \$107.24; Ipy Midwest Alarm, Repairs, \$97.28; J.W. Pepper, Supplies, \$1,052.17; Jimmy Johns, Travel, \$255.18; Kully Supply, Supplies, \$219.86; Kwik Trip, Fuel, \$230.19; L & L Auto Parts, Supplies, \$2,679.74; La Cantina Brookings, Travel, \$50.00; Lakeshore Learning Mat, Supplies, \$79.63; Lewis Drug, Supplies, \$76.94; Lowes, Equipment, \$5,535.17; Ls Monell Music Compan, Equipment, \$19.98; Menards, Equipment, \$1,157.58; Mfac, Llc, Supplies, \$1,258.76; National Ffa Organizat, Supplies, \$1,100.00; Ohm S Appliance, Equipment, \$749.00; On Street Meters Flowb, Travel, \$2.00; Papa Johns, Travel, \$595.22; Party America, Supplies, \$10.60; Paypal Educational Ed, Services, \$128.87; Perkins Restaurant, Travel, \$50.00; Pilot, Fuel, \$100.00; Power Spelling, Inc., Supplies, \$29.00; Ppcp, Equipment, \$126.35; Preschool Teacher 101, Supplies, \$6.00; Qdoba, Travel, \$50.00; Quizlet.Com, Supplies, \$35.99; Ramkota Hotel & Confer, Travel, \$466.00; Really Good Stuff, Supplies, \$179.31; Runnings, Supplies, \$163.04; Sams Club, Supplies, \$210.65; Sanford Sports, Services, \$258.00; Scholastic, Inc., Supplies, \$49.75; School Nurse Supply In, Supplies, \$1,374.30; School Specialty Ecomm, Supplies, \$74.35; Scooters Coffee, Travel, \$23.93; Sdsu Meat Lab, Supplies, \$660.78; Sdsu Parking Services, Travel, \$1.50; Sdsu0-Sd Catering, Supplies, \$554.45; Sendoutcards, Supplies, \$39.29; Shell Oil, Fuel, \$48.98; Sna Sports Group, Supplies, \$2,536.00; Sp Laurel Denise, Supplies, \$69.12; Sp Tailored Canvases, Supplies, \$149.99; Spo Craftchophouse&lou, Travel, \$157.44; Sq Sign Gypsies Brook, Supplies, \$45.00; Sq Splash Zone, Supplies, \$25.00; Stapls, Supplies, \$220.61; Starbucks, Travel, \$25.00; Subscription Svcsamer, Supplies, \$384.83; Super 8 Motels, Travel, \$709.86; Swiftel Communications, Utilities, \$5,547.96; Tackle Playmaker, Supplies, \$11.00; Tapspace Publications, Supplies, \$45.85; Target 00000760, Supplies, \$0.00; Teacher Created Resour, Supplies, \$26.96; Teacherspayteachers.Co, Supplies, \$224.10; Tie, Division Of Bhssc, Travel, \$300.00; Travel Guard Group Inc, Travel, \$87.13; Tst Pheasant Restaura, Travel, \$157.92; Uk Debate, Travel, \$740.00; United, Travel, \$1,340.39; Usi Ed Gov, Supplies, \$129.03; Usps, Supplies, \$68.53; Vistaprint, Supplies, \$42.08; Vwr International Inc, Supplies, \$40.57; Wal-Mart #1520, Supplies, \$2,181.08; West Music Catalog, Equipment, \$599.37; Wpy International Dysl, Professional Development, \$90.00; Www.Thesecretstories.C, Supplies, \$119.3. Total Mastercard: \$142,078.22

#### **9.4 Approval of the Personnel Report**

Resignations: Charles Walker, Behavior Tech Level 2 – MMS; Stephanie Vlaminck, PT Nurse – Camelot; Abigail Benz, SPED TA – Hillcrest; Miranda DeSmet, Behavior Tech Level 2 – Hillcrest; Abby Hawks, Teacher – DP; Sally Pies, Teacher – BHS; Alexi Zeck, Speech Language Pathology Asst. (SLPA); Lindsay Stier, Teacher – Camelot; Laurie Nord, SPED TA – Camelot; Klara Beinhorn, Teacher – BHS; Megan Palmer, Teacher – Camelot; Joy Warne, Teacher – Camelot; Merle Dick, Night Custodian – Hillcrest; Holly Lunden, Teacher – MMS; Susan Holida, Child Nutrition – BHS; Rebecca Petersen, Teacher – MMS; Tamra Kneip, Teacher – MMS; Allerie Loof, Teacher – MMS; Michelle Berkland, Teacher – DP; Mariah Fairchild, Teacher – DP; Cheryl Honomichl, Teacher – BHS; Morgan Melius, Teacher – BHS; Michelle Dykstra, Teacher – BHS. New Contracts: Driver's Education - \$30.00/hr: Cassandra Shull, Emily Jacobsen, Rick

Grimsley, Scott Miller, Mark Dunbar. Driver's Education Coordinators - \$32.00/hr: Mark Dunbar, Jolene Dunbar. Lanty Rice, Custodian – BHS, \$18.76/hr. Contract Modifications: Stephanie Ballard, BA to BA+15, TBD +\$960.00; James Folkerts, Camelot Head Custodian to BHS Head Custodian, increase of \$0.73/hr; Mackenzie Staples, Head Custodian to Day Custodian – BHS, decrease of \$4.48/hr. Additional Compensation: Lisa Plummer, Curriculum, \$352.00. ACT Prep: Amanda Neville-Coble - \$507.50, Cheryl Honomichl - \$192.50, Chris Boever - \$297.50, Mark Kreie - \$192.50, Rebecca Ekeland - \$560.00, Victoria Brockel - \$249.90. Snow Day IEP: Alyssa Laufman - \$11.00, BilliJo Johnson - \$22.00, Brendon Jacobson - \$27.50, Carrie Smith - \$22.00, Cassandra Peterson - \$22.00, Cindy Mittan - \$22.00, Keturah Swartwout - \$22.00, Lindsey Abbas - \$33.00, Lisa Bahe - \$11.00, Lori Ischen - \$38.50, Sara Bingen - \$88.00, Shirley Sik - \$11.00, Thomas Moudry - \$22.00.

#### **9.5 Approval of the Revisions Made to Policy GCL "Professional Staff Development"**

#### **9.6 Approval of the Revisions Made to Policy GCQB "Professional Research and Publishing"**

#### **9.7 Approval of the Revisions Made to Policy GDBD "Secretarial Personnel Assignments"**

#### **9.8 Approval of the Revisions Made to Policy GDOB "Evaluation of Classified Staff"**

### **10.0 Action Items Pulled from Consent**

None

### **11.0 Action Items - New & Unfinished Business**

#### **11.1 Approval of Donated Items**

Motion 2023-104 Binkley moved, Books seconded to approve the following donated items as Brookings School District property: \$200.00 to District PBIS from Valero Renewables, \$150.00 to District Staff 5K Event from Bisson Dental, \$250.00 to District Staff 5K Event from Prairie Skies Family Dentistry, \$125.00 to District Staff 5K Event from Edward Jones (Jeff Fish), \$250.00 to District Staff 5K Event from Hays Companies, \$250.00 to District Staff 5K Event from ABRA (Brookings), \$125.00 to District Staff 5K Event from State Farm (Adam Holtquist), \$50.00 to District Staff 5K Event from Crissy Freeman. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

#### **11.2 Approval of the 2024-25 Educational Structure Change**

Motion 2023-105 Member Books moved, DeBates seconded to approve the 2024-25 Educational Structure Change as presented. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

#### **11.3 Approval of the MOU between the South Dakota Board of Regents and Brookings High School for the continuation of the Math 114 In-District Course Offering**

Motion 2023-106 DeBates moved, Johnson seconded to approve the Memorandum of Understanding between the South Dakota Board of Regents and the Brookings School District for the continuation of the Math 114 in-district course offering at Brookings High School. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

#### **11.4 Approval of the Johnson Controls Project Development Agreement for the Brookings High School Boiler Project**

Motion 2023-107 Books moved, Binkley seconded to approve the Johnson Controls Project Development Agreement for the Brookings High School Boiler Project using Sourcewell/NJPA contract #070121-JHN. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

**11.5 Approval to postpone the April 22, 2024 Workshop Board Meeting**

Motion 2023-108 Binkley moved, Tschetter seconded to not have the meeting on April 22nd and have Amanda help us schedule a new meeting date for the work session in April. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

**12.0 Executive Session - Pursuant to SDCL 1-25-2 Subsection (1)**

**12.1 Approval to enter into Executive Session**

Motion 2023-109 Tschetter moved, Binkley seconded to have the board go into executive session at 7:02 p.m. pursuant to SDCL 1-25-2 Subsection (1). Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

President Tschetter declared the board out of executive session at 8:23 p.m.

**13.0 Adjournment**

**13.1 Adjournment**

President Tschetter declared the meeting adjourned at 8:24 p.m.

---

Wesley Tschetter, President of the School Board

---

Brian Lueders, District Business Manager