



Brookings School District

Working Together...Educating with Excellence...Inspiring Learners for Life

Laura Swier, Director of Child Nutrition

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TO: Board of Education

FROM: Laura Swier, Director of Child Nutrition

RE: Administrative Report

DATE: December 2023

Highlights from the Child Nutrition Department

1. Free & Reduced Priced Meal Application

- a. The Child Nutrition office provided extra communications to families during the month of November to try to get families to complete a free and reduced priced meal application, especially for families with negative balances.
- b. Our department continues to have increasing debt from family accounts, many from families that are not eligible or have not applied for free and reduced-priced meal benefits.

2. Sanitation Training

- a. All Child Nutrition staff attended a ServSafe sanitation training in November. We had several staff become recertified at this training and 12 other staff became ServSafe certified!

3. Health Inspection Results

- a. The two remaining kitchens have received their health inspection results:
 - i. Mickelson Middle School: 100
 - ii. Hillcrest Elementary: 100

4. Meal Reporting

- a. For the past 10+ years, our department has been reporting meal sales as six sites, one for each school. Starting for the meals served in December we will be reporting meal sales as eight sites, which will now be one for each school in addition to Day School and SDSU Kindergarten. This change is due to the state requiring a change for future reporting.

Laura Swier, MS, RDN, LN