

**SCHOOL BOARD MINUTES
BROOKINGS SCHOOL DISTRICT #5-1
Monday, July 15, 2024 (5:15 PM)**

ROLL CALL

Present: Wesley Tschetter, Teresa Binkley, Debra DeBates, Keli Books, and Teri Johnson (via teleconference).

1.0 Call to Order/Roll Call

1.1 The Board President electronically took roll call for the board meeting to establish a quorum.

2.0 Pledge of Allegiance

2.1 The board and the audience recited the Pledge of Allegiance

3.0 Comments from the Audience

3.1 This is an opportunity for members of the audience to address the board concerning issues that are not on the agenda. Per policy KD, presentations should be as brief as possible. Unless an extension of time is granted, a speaker will be limited to three minutes.

4.0 Approval of the Agenda

4.1 Request to pull from Consent Agenda

None.

4.2 Approve the agenda as proposed

Motion 2023-150 Tschetter moved, Binkley seconded to approve the agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

5.0 Reading of the School District Vision Statement

5.1 Vision Statement: Empowering all learners to embrace and be inspired to realize their potential.

6.0 Conflict of Interest Declarations

6.1 This is a time for board members and administration to identify any items on the agenda that could be considered conflicts of interest (per SDCL 3-23)

None.

7.0 Old Business

7.1 Approval of Bills

Motion 2023-151 Binkley moved, Books seconded to approve the bills as presented. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

Checking Account #2, Fund 10, GENERAL FUND, A & B BUSINESS, SUPPLIES, 70.50, ACCESS HEALTH-BROOKINGS, SERVICE, 203.00, AGRI-CULTURES, INC , RENTAL,185.95, APPTGY INC, SERVICE, 18,128.00, ARTHUR J GALLAHER (US) LLC/RISK PROGRAM ADMIN, SERVICES, 17,772.02, ASBSD, SERVICE, 4,757.33, ATHENA ENERGY SERVICES HOLDINGS, LLC ,NATURAL GAS, 4,700.45, AVI SYSTEMS INC., SUPPLIES, 420.00, BIOAG ENERGY SERVICES, FUEL, 2,666.74, BOK FINANCIAL, SERVICE, 350.00, BORNES GROUP, INC., MAIL SERVICE, 1,293.29, BOYS & GIRLS CLUB-BROOKINGS, SERVICE, 16,000.00, BROADCAST MUSIC, INC, SERVICES, 1,819.66, BROOKINGS AREA TRANSIT, SERVICE, 1,108.03,

BROOKINGS COUNTRY CLUB, SUPPLIES, 210.00, BROOKINGS DAILY REGISTER, ADVERTISING/SUBSCRIPTION, 386.24, BROOKINGS ENGRAVING, SUPPLIES/SERVICE, 261.79, BROOKINGS SCHOOL DISTRICT 5-1, IMPREST/SERVICE, 200.00, CARQUEST AUTO PARTS, SUPPLIES, 19.99, CENTURY BUSINESS PRODUCTS INC, SUPPLIES, 3,593.69, CLITES ELECTRIC INC, SERVICE, 4,003.91, CORE EDUCATIONAL COOP, SERVICE, 260.00, CULLIGAN WATER CONDITIONING INC., SERVICE, 780.00, DAKOTA DATA SHRED INC., SERVICE, 164.03, DAKTRONICS/BKGS, OPERATIONS, 185.00, DAVE'S COLLISION REPAIR CENTER, INC, SUPPLIES AND LABOR, 2,896.00, DENTLINGER, MEGAN, TRAVEL/SUPPLIES/REIM, 108.00, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 89,653.97, FODNESS, KEITH, TRAVEL/SUPPLIES/REIMB, 43.25, GERJETS, LAURA, TRAVEL/SUPPLIES/REIMB, 34.00, GP AUTO, REPAIRS, 600.50, GRUENHAGEN, CHRISTOPHER, TRAVEL/SUPPLIES/REIMB, 28.00, HARRISBURG SCHOOL DISTRICT, TRAVEL REIMB., 133.00, HAUSY PARTNERSHIPS LLC, SERVICE, 1,700.00, HAWKINS, INC., SUPPLIES, 2,001.05, HELSPER, McCARTY & RASMUSSEN, P.C., LEGAL SERVICE, 2,800.00, HOMESTEAD DO-IT CENTER, SUPPLIES, 52.71, HUDL, SUBSCRIPTION, 13,000.00, I29 TRUCK SHOP LLC, REPAIRS, 47.50, INFINITE CAMPUS, SERVICE, 24,384.90, INTERSTATE ALL BATTERY CENTER, SUPPLIES, 548.80, IT OUTLET, INC., SUPPLIES, 425.00, IXL LEARNING, SUBSCRIPTION, 13,987.00, JOHNSON CONTROLS, INC., SUPPLIES/SERVICES, 2,662.45, JOHNSON, JOSHUA, TRAVEL/SUPPLIES/REIMB, 851.16, KCK WILDFIRE, SERVICES, 2,050.00, KENNER PLUMBING & HEATING INC., SERVICE, 247.03, KESTELOOT, AMANDA, TRAVEL/SUPPLIES/REIMB, 10.72, KONE INC, SERVICE, 308.02, LEADING EDGE GROUNDS CARE INC, SERVICE, 4,750.00, LODGE AT DEADWOOD, THE, TRAVEL, 1,990.00, LOWE'S HOME CENTERS INC, SUPPLIES, 47.01, M&H COMMUNICATIONS, SERVICE, 558.00, MASTERCARD CORP, CREDIT CARD, 110,576.50, MEDCO SPORTS MEDICINE, SUPPLIES, 9,157.20, MELIUS, MORGAN, TRAVEL/SUPPLIES/REIMB, 18.92, MIDWEST ALARM CO INC, SERVICE, 2,131.45, MONELL MUSIC COMPANY, SERVICES, 127.58, NATIONWIDE, INSURANCE, 100.00, NELSON, TAMARA, TRAVEL/SUPPLIES/REIMB, 277.27, NORTH CENTRAL BUS & EQUIPMENT, SERVICES, 185.17, NORTHWESTERN ENERGY, SERVICE, 1,440.61, NORTHERN COMPUTER TECHNOLOGIES, INC, EQUIPMENT, 510.00, OFFICE PEEPS, SUPPLIES/EQUIP/SERVICE, 48.00, PAGE, ABBY, TRAVEL/SUPPLIES/REIMB, 108.99, POPPLERS MUSIC STORE, SUPPLIES, 198.20, POWERSCHOOL HOLDING LLC, SERVICE, 7,814.73, PROJECT LEAD THE WAY, INC, SERVICES, 6,350.00, RAMKOTA HOTEL - PIERRE, TRAVEL, 114.00, RC FIRST AID, SERVICE, 82.50, RED ROVER TECHNOLOGIES LLC, SERVICES, 10,433.88, SASD\SCHOOL ADM SOUTH DAKOTA, SERVICE, 12,009.00, SCASD, SPEECH COMM ASSOC OF SD, TRAVEL, 160.00, SCHOOL SPECIALTY LLC, SUPPLIES/EQUIPMENT, 246.32, SDAMLE, MEMBERSHIP, 150.00, SDHSAA, SUPPLIES, 97.80, SDSU PERFORMING ARTS CENTER, SERVICES, 1,672.20, SEARCH INSTITUTE, SERVICE, 2,499.00, SEBERN, HOLLY, TRAVEL/SUPPLIES/REIMB, 114.00, SIOUX FALLS LINCOLN, REGISTRATION, 502.44, STADLER, TANNA, TRAVEL/SUPPLIES/REIMB, 434.52, STANLEY, JUSTIN, TRAVEL/SUPPLIES/REIMB, 285.82, TIME MANAGEMENT SYSTEMS INC., TIMECLOCK SOFTWARE, 24,635.28, TITAN MACHINERY, REPAIRS, 77,616.14, TOWN & COUNTRY SHOPPER, SERVICE, 790.00, TRANE U.S. INC, MAINTENANCE, 166.44, USH RAPID CITY VENTURES LLLP, LODGING, 968.00, VANBEEK, STACEY, TRAVEL/SUPPLIES/REIMB, 43.25, VANDEWEERD, MICHELLE, TRAVEL/SUPPLIES/REIMB, 15.28, VERIZON WIRELESS, SERVICES, 904.32, W W TIRE SERVICE INC., SERVICE, 3,061.38, WON DOOR CORPORATION, SERVICE, 841.48, YOUNG DOOR SERVICE, INC., SUPPLIES/SERVICE, 774.09, Fund Total: 523,119.45. **Checking Account #2, Fund 21, CAPITAL OUTLAY**, AGRI-CULTURES, INC, RENTAL, 3,775.00, BUSINESS U LLC, SUPPLIES, 2,895.00, DE LAGE LANDEN FINANCIAL SERVICES INC, SERVICE, 4,773.66, DISTRIBUTED WEBSITE CORPORATION, SERVICE, 3,845.00, EDPUZZLE, INC., SOFTWARE, 9,207.00, EKERN HOME EQUIPMENT, REPAIRS, 9,825.00, EXPLORE LEARNING, SUBSCRIPTIONS, 17,262.00, FIRST BANK & TRUST, DEBT SERVICE, 1,451,218.70, GOLDEN PEACH ENTERPRISES, LLC, SUPPLIES, 10,931.25, HOUGHTON MIFFLIN HARCOURT COMPANY, SUPPLIES, 14,300.00, IMAGINE LEARNING, SUPPLIES, 29,700.00, INSTRUCTURE, INC., SOFTWARE, 72,819.00, IT OUTLET, INC., SUPPLIES, 130,449.00, IXL LEARNING, SUBSCRIPTION, 13,987.00, JOHNSON CONTROLS FIRE PROTECTION, SERVICE, 921.70, JOHNSON CONTROLS, INC., SUPPLIES/SERVICES, 12,814.25, LEARN BY DOING, INC., SOFTWARE, 3,642.00, MASTERCARD CORP, CREDIT CARD, 13,118.19, MID STATES AUDIO INC, SUPPLIES/SERVICE, 398.18, MYSTERY SCIENCE INC., SOFTWARE, 5,980.00, NOTABLE, INC., SOFTWARE, 8,750.00, NORTHERN COMPUTER TECHNOLOGIES, INC, EQUIPMENT, 111,747.00, OFFICE PEEPS, SUPPLIES/EQUIP/SERVICE, 519.47, REALITY WORKS INC, SUPPLIES, 7,363.58, SHI INTERNATIONAL CORP., SUPPLIES,

23,703.30, SKINNER STRIPING, SERVICE, 2,551.03, Fund Total: 1,966,496.31. **Checking Account #2, Fund 22, SPECIAL EDUCATION FUND**, 000052, TRAVEL/MEAL REIMBURSEMENT, 1,464.17, AVILA, DENISE, TRAVEL/SUPPLIES/REIMB, 250.20, BORNS GROUP, INC., MAIL SERVICE, 75.73, CHILDREN'S HOME SOCIETY OF SD, SERVICE, 13,876.69, COMPASSIONATE BEHAVIOR ANALYSIS PLLC, SERVICES, 275.00, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 23,920.84, HASELHORST, ASHLEE, SERVICES, 1,717.50, JUDGE ROTENBERG EDUCATIONAL CENTER, INC, SERVICES, 39,070.50, MASTERCARD CORP, CREDIT CARD, 13,695.04, OHM'S APPLIANCE, SUPPLIES AND SERVICE, 1,298.00, SASD\SCHOOL ADM SOUTH DAKOTA, SERVICE, 821.00, SMART START DYSLEXIA CORRECTION CENTER, SERVICE, 585.00, SOUTHWEST/WEST CENTRAL SERVICE COOP, REGISTRATION, 17,565.75, SPEECHPARTNERS LLC, SERVICES, 3,815.70, UNIVERAL PEDIATRICS SERVICES INC., SERVICES, 2,203.50, VERIZON WIRELESS, SERVICES, 209.60, Fund Total: 120,844.22. **Checking Account #2, Fund 32, CAMELOT 4-5 BOND**, FIRST BANK & TRUST, DEBT SERVICE, 466,650.00, Fund Total: 466,650.00. **Checking Account #2, Fund 33, MEDARY/HILLCREST BOND**, FIRST BANK & TRUST, DEBT SERVICE, 1,047,875.00, Fund Total: 1,047,875.00. **Checking Account #2, Fund 41, CAPITAL PROJECTS - HILLCREST/MEDARY**, ARCHITECTURE INCORPORATED, SERVICE, 41,200.00, FOERSTER TESTING LIMITED, SERVICE, 4,785.00, HAUSMANN CONSTRUCTION, INC, SERVICE, 2,978,039.97, MIDWEST ALARM CO INC, SERVICE, 29,645.00, OUTDOOR DESIGN & LANDSCAPING, SERVICES, 9,050.00, SUPERIOR RECRETATIONAL PRODUCTS, EQUIPMENT, 1,710.19, TLMV INC., SUPPLIES, 30,114.25, Fund Total: 3,094,544.41. **Checking Account #2, Fund 51, CHILD NUTRITION**, BORNS GROUP, INC., MAIL SERVICE, 75.00, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 16,272.40, IS RESTAURANT EQUIPMENT SERVICES, LLC, SERVICE, 1,370.67, SASD\SCHOOL ADM SOUTH DAKOTA, SERVICE, 700.00, SWIER, LAURA, TRAVEL/SUPPLIES/REIMB, 385.00, WORDWARE, SUPPLIES/MAINT AGREEMENT, 6,116.00, Fund Total: 24,919.07. **Checking Account #2, Fund 53, ENTERPRISE FUND**, 605 CUSTOM DESIGN LLC, SUPPLIES, 1,505.00, COLLEGE BOARD, SUPPLIES, 24,664.00, DUNBAR, MARK, SERVICE, 113.51, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 274.81, FOERSTER, BECKA, REFUND, 100.00, IT OUTLET, INC., SUPPLIES, 4,925.35, NAPA AUTO PARTS, SUPPLIES, 99.46, NORTHERN COMPUTER TECHNOLOGIES, INC, EQUIPMENT, 870.00, Fund Total: 32,552.13. **Checking Account #2, Fund 57, SELF INSURANCE HEALTH/DENTAL FUND**, FIRST DAKOTA INDEMNITY COMPANY, INSURANCE, 17.98, MASTERCARD CORP, CREDIT CARD, (38.76), SAND CREEK EAP LLC, INSURANCE, 7,267.50, Fund Total: 7,246.72. **Checking Account Total: 7,284,247.31.**

Checking Account #2, Trust and Agency Imprest Reimbursement

NATIONALS JUDGING, ANDERSON, ETHAN, 200.00, IMPREST FUND Total: 200.00.

MASTERCARD

Agent Fee, Travel, \$245.00; Allianz Travel Ins, Travel, \$82.20; Amazon, Supplies, \$4,995.83; American, Travel, \$5,350.31; Avera Heart Hospital C, Equipment, \$1,800.00; Big D, Fuel, \$89.22; Bitwarden, Supplies, \$162.00; Bkghotel At Booking.C, Travel, \$995.54; Blt Fun And Function L, Supplies, \$455.87; BpQps, Fuel, \$70.10; Brookings City Landfil, Supplies, \$123.24; Brookings Engraving, Supplies, \$120.00; Brookings Municipal Ut, Utilities , \$65,634.67; Caseys, Fuel, \$14.59; Cenex-Coffee Cup Fuel, Fuel, \$28.36; Choco Latte Llc, Travel, \$101.43; Clifford Repair, Llc, Services , \$7,325.00; Comfort Inns, Travel, \$4,449.76; Cubbys, Supplies, \$25.00; Delta, Travel, \$1,217.94; Dominos, Travel, \$372.32; Fairfield Inn & Suites, Travel, \$654.00; Fat Brain Toys, Supplies, \$277.72; Gotprint.Com, Supplies, \$350.61; Grainger, Supplies, \$1,053.23; Grand Dakota Hotel, Travel, \$390.93; Graybar Electric, Supplies, \$630.83; Hillyard Inc Sioux Fal, Repairs , \$13,216.81; Hy-Vee, Travel, \$4.27; In Brookings Dumpster, Utilities , \$2,694.29; Innovative Office Solu, Equipment, \$3,204.62; Ipy Midwest Alarm, Services , \$417.74; Joann Stores, Supplies, \$67.68; Kum&go, Fuel , \$156.91; Kwik Star, Fuel , \$177.78; Lewis Drug Brookings #, Supplies, \$128.66; Loaf N Jug, Fuel, \$102.09; Loves, Fuel , \$54.61; Lowes, Supplies, \$1,383.59; Matheson Trigas, Supplies, \$995.17; Mopop, Supplies, \$196.00; Nasco Education Llc, Supplies, \$84.76; Nat School Nj, Supplies, \$595.00; Oasis Pump N Pak, Fuel, \$51.73; Papa Johns, Travel, \$91.12; Phillips 66 - West For, Fuel , \$41.07; Purebuttons.Com Llc,

Supplies, \$130.00; Rc Booking.Com, Travel, \$36.00; Running Warehouse, Supplies, \$338.78; Safe Harbor Rv Resort, Travel, \$443.56; Samsclub.Com, Supplies, \$53.02; Sdsu0-Sd Catering, Supplies, \$399.32; Sendoutcards, Supplies, \$39.29; Shell Oil, Fuel, \$36.22; Sheraton Grd Seattle, Travel, \$10,407.96; Sp Flipped Math, Software, \$1,001.77; Sq 605 Custom Design,, Supplies, \$2,506.77; Sq Kool Beans Coffee, Supplies, \$25.00; Sq Unified Event Solu, Supplies, \$589.96; Staples, Supplies, \$44.32; Stuart Value Inn, Travel, \$482.45; Suncntry, Travel, \$602.76; Swiftel Communications, Utilities, \$5,160.31; Tackle Playmaker, Supplies, \$11.00; Teacherspayteachers.Co, Supplies, \$41.42; The Museum Of Flight O, Supplies, \$70.00; The Ups Store, Supplies, \$145.28; Travel Guard Group Inc, Travel, \$223.80; Tropical Smoothie Cafe, Supplies, \$25.00; United, Travel, \$2,863.32; Vates Orchestra Xcp-Ng, Software, \$6,480.00; Vwr International Inc, Equipment, \$2,151.35; Wal-Mart #1538, Supplies, \$1,202.42; Winsorlearning.Com, Software, \$375.00; Yesway 1191, Fuel, \$67.17; Zesto Drive In, Supplies, \$25.00. **Mastercard Total: \$158,477.76**

7.2 Approval of the June 10th and July 9th Minutes

Motion 2023-152 Binkley moved, Books seconded to approve the June 10th and July 9th minutes. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

7.3 Approval and/or Correction of the Financial Report

Motion 2023-153 Binkley moved, DeBates seconded to approve the financial report. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

JUNE CASH REPORT General Fund: Beginning Balance: \$7,704,549.70, Receipts: \$1,995,697.83, Expenditures: \$ 2,443,489.21, Ending Balance: \$ 7,256,758.32. **Capital Outlay:** Beginning Balance: \$5,971,802.87, Receipts: \$315,237.52, Expenditures: \$154,487.08, Ending Balance: \$6,132,553.31. **Special Education:** Beginning Balance: \$1,307,087.47, Receipts: \$604,864.87, Expenditures: \$941,317.93, Ending Balance: \$970,634.41. **Bond Redemption (DP):** Beginning Balance: \$1,759,218.96, Receipts: \$54,153.74, Expenditures: \$980,000.00, Ending Balance: \$833,372.70. **Bond Redemption (4-5):** Beginning Balance: \$763,459.96, Receipts: \$24,898.81, Expenditures: \$0.00, Ending Balance: \$788,358.77. **Bond Redemption (K-3):** Beginning Balance: \$1,217,397.61, Receipts: \$93,830.01, Expenditures: \$0.00, Ending Balance: \$1,311,227.62. **Capital Projects:** Beginning Balance: \$12,324,143.09, Receipts: \$29,293.25, Expenditures: \$6,312,493.91, Ending Balance: \$6,040,942.43. **Child Nutrition:** Beginning Balance: \$1,414,841.35, Receipts: \$55,717.43, Expenditures: \$327,193.86, Ending Balance: \$1,143,364.92, **Enterprise Fund:** Beginning Balance: \$261,780.73, Receipts: \$33,325.00, Expenditures: \$39,350.23, Ending Balance: \$255,755.50. **Self-Insurance:** Beginning Balance: \$2,574,504.01, Receipts: \$595,163.80, Expenditures: \$473,230.80, Ending Balance: \$2,696,437.01. **Trust & Agency:** Beginning Balance: \$237,356.11, Receipts: \$35,717.13, Expenditures: \$60,353.52, Ending Balance: \$212,719.72.

JULY UNLEADED/DIESEL GAS QUOTES

Martin Oil-Unleaded \$2.759, Diesel #1 \$N/A, Diesel #2 \$2.999, 50/50 Diesel Mix \$N/A; Bio Ag-Unleaded \$2.849, Diesel #1 \$N/A, Diesel #2 \$3.089, 50/50 Diesel Mix \$N/A

7.4 Approval of a Supplement to the 2023-2024 Budget

Motion 2023-154 Books moved, Tschetter seconded to approve the following supplement to the 2023-2024 budget. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

Brookings School District #5-1 (July 2024, effective for June 30, 2024)

2023-24 Budget Supplement

SPECIAL EDUCATION

		Debit	Credit
22 1221 000 119 000 000	Salary	\$ 2,900.00	
22 1221 000 112 000 101	Assistant salaries	\$ 3,800.00	
22 1221 000 112 000 102	Assistant salaries	\$ 11,900.00	
22 1221 000 210 000 102	Social security	\$ 3,300.00	
22 1221 000 220 000 102	Retirement	\$ 1,200.00	
22 1221 000 230 000 102	Insurance	\$ 13,350.00	
22 1221 000 120 000 103	Substitutes		\$ 11,270.00
22 1221 000 111 000 104	Certified salaries		\$ 29,150.00
22 1221 000 112 000 104	Assistant salaries		\$ 37,435.00
22 1221 000 120 000 104	Substitutes		\$ 69,100.00
22 1221 000 130 000 104	Overtime salaries		\$ 865.00
22 1221 000 210 000 104	Social security		\$ 5,665.00
22 1221 000 411 000 104	Supplies		\$ 19,925.00
22 1221 000 112 000 201	Assistant salaries	\$ 400.00	
22 1221 000 112 000 301	Assistant salaries	\$ 24,600.00	
22 1222 000 112 000 000	Assistant salaries		\$ 3,305.00
22 1222 000 111 000 052	Certified salaries	\$ 63,750.00	
22 1222 000 112 000 101	Assistant salaries	\$ 1,290.00	
22 1222 000 120 000 101	Substitutes	\$ 6,600.00	
22 1222 000 210 000 101	Social security	\$ 2,500.00	
22 1222 000 220 000 101	Retirement	\$ 900.00	
22 1222 000 230 000 101	Insurance	\$ 1,410.00	
22 1222 000 112 000 102	Assistant salaries		\$ 6,400.00
22 1222 000 230 000 102	Insurance		\$ 6,105.00
22 1222 000 111 000 103	Certified salaries		\$ 2,200.00
22 1222 000 112 000 104	Assistant salaries		\$ 19,875.00
22 1222 000 230 000 104	Insurance		\$ 12,695.00
22 1222 000 120 000 201	Substitutes		\$ 12,455.00
22 1222 000 112 000 301	Assistant salaries		\$ 12,130.00
22 1222 407 111 000 301	Certified salaries		\$ 5,090.00
22 1223 000 319 000 000	Purchased services	\$ 4,150.00	
22 1224 000 319 000 000	1:1 aide support		\$ 17,495.00
22 1224 000 373 000 000	Tuition in state		\$ 7,310.00
22 1226 000 111 000 000	Certified salaries		\$ 26,100.00
22 1227 000 334 000 000	Travel	\$ 965.00	
22 2134 000 319 000 000	Purchased services		\$ 1,210.00
22 2142 000 210 000 000	Social security	\$ 595.00	
22 2142 000 399 000 000	Purchased services	\$ 1,000.00	
22 2152 000 111 000 000	Certified salaries	\$ 8,000.00	
22 2162 000 319 000 000	Supplies		\$ 4,270.00
22 2172 000 111 000 000	Therapist salary		\$ 19,045.00
22 2171 000 210 000 000	Social security		\$ 1,355.00
22 2171 000 220 000 000	Retirement		\$ 365.00
22 2172 000 111 000 000	Therapist salary		\$ 31,450.00
22 2172 000 210 000 000	Social security		\$ 3,670.00
22 2179 000 319 000 000	Counseling services	\$ 6,700.00	
22 2212 000 411 000 000	Supplies		\$ 840.00
22 2213 000 119 000 000	Mentor Stipend		\$ 1,500.00
22 2213 000 222 000 000	Retirement		\$ 3,960.00
22 2213 000 319 000 000	Purchased services		\$ 12,930.00
22 2710 000 114 000 000	Salary	\$ 2,200.00	
22 2710 000 230 000 000	Insurance	\$ 1,050.00	
22 2710 000 411 000 000	Supplies	\$ 1,600.00	
22 2716 000 411 000 000	Supplies		\$ 45.00
22 2722 000 319 000 000	Purchased services		\$ 100.00
22 2722 000 411 000 000	Supplies		\$ 350.00
22 2730 000 210 000 000	Social security	\$ 1,115.00	
22 2730 000 230 000 000	Insurance	\$ 3,155.00	
22 2730 000 335 000 000	BATA	\$ 3,030.00	
22 2730 000 413 000 000	Fuel	\$ 10,000.00	
22 2733 000 332 000 000	Mileage		\$ 65.00
22 2733 000 334 000 000	Travel		\$ 190.00
22 2736 000 334 000 000	Travel		\$ 325.00
22 2740 000 334 000 000	Travel		\$ 40.00
22 2742 000 334 000 000	Travel		\$ 5,200.00
22 2762 000 391 000 000	Residential services	\$ 13,630.00	\$ -
22 3729 405 111 000 000	NP speech salary		\$ 3,745.00
22 3729 405 210 000 000	Social security		\$ 285.00
22 3729 405 220 000 000	Retirement		\$ 225.00
22 3729 405 230 000 000	Insurance		\$ 1,330.00
22 3729 405 240 000 000	Workers Compensation		\$ 25.00
	Cash Reserves (up to)	\$ 202,000.00	
		\$ 397,090.00	\$ 397,090.00

8.0 Reorganization of Board of Education

8.1 Adjournment of the 2023-2024 Board of Education

Motion 2023-155 Tschetter moved, Books seconded to adjourn the 2023-2024 board meeting at 5:30 p.m. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion carried 5-0.

8.2 New Board Member Oath - Debra DeBates

The Oath of Office was given to board member Debra DeBates.

8.3 New Board Member Oath - Keli Books

The Oath of Office was given to board member Keli Books.

8.4 Convene 2024-2025 Board - Elect President

Stacey VanBeek asked for nominations for board President.

Wesley Tschetter nominated Teresa Binkley for President.

Motion 2024-001 Tschetter moved, Johnson seconded to cease nominations and a unanimous ballot be cast for Teresa Binkley as President. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0 Abstained: 2. The motion carried 3-0.

8.5 Elect Vice-President

President Binkley asked for nominations for Vice-President.

Wesley Tschetter nominated Debra DeBates for Vice-President.

Motion 2024-002 Tschetter moved, Johnson seconded to cease nominations and a unanimous ballot be cast for Debra DeBates as Vice-President. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0 Abstained: 1. The motion carried 4-0.

Teri Johnson left the meeting at 5:33 p.m.

9.0 Presentations

9.1 Stacey VanBeek, Director of Business Services, presented the 2024-2025 Budget Hearing

10.0 Communication/Discussion Items

A) Board Communications

10.1 Performance Oversight Committee – Nothing to report.

10.2 Facilities and Construction Committee – Wes Tschetter mentioned that construction at is progressing but still has a significant amount of work ahead. He also toured the bus garage with Keith. Keli Books reported on a facilities sub-committee meeting with new administrators Stacey VanBeek and Keith Fodness, discussing decision-making on city work (land transfers, parks, and shelters), as well as products for classroom separation. Deb DeBates praised the construction effort at Hillcrest, noting their hard work even in extreme heat. Teresa Binkley inquired about when teachers can access their schools. Keli emphasized the importance of completing the projects before setting an entry date, with timelines communicated by Pierce

and his team. Dr. Schultz noted custodial and maintenance staff would access Medary next week, and they hope teachers and general staff can enter by the second week of August, with district-wide communication to follow once a date is set.

10.3 Policy and Governance Committee – Deb DeBates informed board members that there are many policies under review on the agenda, which board members should examine. The review process is lengthy due to new state legislature laws introduced in July. Only one policy will be voted on tonight, with changes driven by recently passed legislative bills that the district must adhere to.

10.4 School Finance Committee – Nothing to report.

10.5 Mental Health Coalition – Deb DeBates reported on the ongoing efforts of the mental health coalition, suggesting its removal from the agenda, with updates provided under general board communications as needed. The focus remains on strengthening the mental health of young people in the community. She mentioned an upcoming resiliency group meeting in August, which she plans to attend and report on afterward.

10.6 Transportation Committee – Wes Tschetter toured the bus garage today. They are doing an environmental assessment relative to air quality.

10.7 General Board Member Communications – Keli Books provided an update on the Brookings Childcare Collaborative, which has met seven times since the last board meeting. She discussed two funding requests that were presented by Dr. Schultz, Jody Hernandez, and Tim Reed. Last Friday, Laure Swanson from the Governor's Office of Economic Development visited the collaborative and toured our schools, praising the community and school district for their progress in early child education. Additionally, she mentioned that the National Boys & Girls Club Organization will be visiting our facilities later this week. The group has been actively working and making significant strides. Teresa Binkley congratulated the debate team for their strong performance at nationals and Sally Pies for being named coach of the year. She also thanked BEA for a productive study session last week, which she believes will enhance communications for our negotiations in the spring. Deb DeBates recognized FCCLA members who attended the meeting in Seattle and congratulated them on their impressive showing.

B) Administrative Reports

10.8 The Superintendent will share information about events of the past month or about topics coming up for future consideration.

Dr. Schultz discussed legislative and legal issues impacting the district's decisions. She mentioned the need to update policies in response to House Bill 1197 by January, though guidance is still pending. The policy committee will review and address these updates. Dr. Schultz also provided information on Initiated Measure 28, highlighting that it is different from House Bill 1075, which eliminated the sales tax on groceries. She emphasized the importance of understanding these differences, as Initiated Measure 28 will affect education and communities. She encouraged everyone to educate themselves on the measure and form their own opinions. Dr. Schultz briefly addressed Title IX, noting that it's too complex to fully discuss during the board meeting. She mentioned that the School Administrators of South Dakota (SASD), led by Rob Monson, have invited KSB Law to the Superintendent's Conference on Wednesday. Dr. Schultz is eager to hear their insights, particularly since there are questions about what training schools need due to ongoing litigation involving the state department. The new regulations are set to take effect on August 1st, adding urgency to the matter. She highlighted the complexity due to state litigation from the Governor's Office and Attorney General. Dr. Schultz expects to provide a more detailed update after the Superintendent's Conference.

C) Other Communication/Discussion Items

10.9 Notification of review of Policy CCB-R "Organizational Chart"

10.10 Notification of review of Policy DJ "Purchasing Procedures"

10.11 Notification of adoption of new Policy DJC "Bidding Requirements"

10.12 Notification of adoption of new Policy DK "Payment Procedures"

10.13 Notification of adoption of new Policy DLC "Expense Reimbursement"

10.14 Notification of adoption of new Policy DN "Surplus Property"

10.15 Notification of review of Policy EFD "Meal Charge"

10.16 Notification of adoption of new Policy GCB "Qualifications of Teachers"

10.17 Notification of review of Policy IIA "Instructional Materials"

10.18 Notification of review of Policy IIAC "Library Materials Selection and Adoption"

10.19 Notification of adoption of new Policy IIBFA "Use of Artificial Intelligence Technology"

10.20 Notification of review of Policy IIBG "Use of Computers and Networks"

10.21 Notification of review of Policy JFC "Learner Conduct"

10.22 Notification of review of Policy JFGA "Law Enforcement and Department of Social Services Learner Interview Policy"

10.23 City/School Land Transfer

11.0 Consent Agenda

Motion 2024-003 Tschetter moved, DeBates seconded to approve the consent agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

11.1 Approval of the Personnel Report

Resignations: James Folkerts, Head Custodian – BHS; Kalli Christensen, Teacher – BHS; Grace Lamberty, General Ed TA – BHS; Jim Pulscher, Sub Bus Driver; Shay Sorlie, Sub Bus Driver; Linda Johnson, .5 Prom Advisor; Amanda Neville-Coble, .5 Prom Advisor; Zach Thomas, 9th Head Girls Basketball; Dan Schepker, Night Facilities Worker. New Contracts: Nate Johnson, Night Facilities Worker – Hillcrest, \$19.40/hr; Dillon Howe, Head Facilities Worker – BHS, \$23.53/hr; Cecily Kopecky, Nurse – Hillcrest, \$28.05/hr; Kristin Tronbak, .4 Teacher – Medary, \$23,803.60; Rebecca Nelsen, Library TA – Hillcrest, \$19.54/hr; Kim McCullough, .5 BHS Student Council Advisor, \$3,012.50; Alyssa Laufman, .5 BHS Student Council Advisor, \$3,012.50; Kelsey Lovseth, National Honor Society Advisor, \$2,531.00; Kelsey Lovseth, Prom Advisor, \$2,711.00; Katherine Jacobs, Head Student Congress, \$3,615.00; Hannah Hetland, Asst. Competitive Dance, \$3,615.00; Kayla Schlinkert, Head Competitive Dance, \$5,423.00; Morgan DeLange, 9th Volleyball, \$3,615.00; Allysén Zervas, Asst. Competitive Cheer, \$3,615.00; Kazi Ellingson, 8th Asst. Volleyball, \$2,109.00; Kelly Erickson, Teacher – BHS, \$62,275.00. Contract Modifications: Rie Vrchota, BA to BA+15, \$54,041.00; Sadie Elverud, BA to BA+15, \$54,041.00; Sonya Chatham, MA+15 to MA+30, \$70,022.00; Matt Sass, BA to BA+15, \$52,835.00; Camrin Vaux, Doctorate Degree Received, \$97,261.00; Andrea Fish, 1.0 to .6 FTE, \$36,078.00; April Willert, .6 Reading/.4 ELL to 1.0 ELL, no change; Cobra Ott, Night to Day Facilities Worker, Medary to MMS, no change; JaColby Anderson, Project Search to Learner Support TOSA – BHS, \$60,044.00; Katherine Jacobs, Asst to Head Debate, \$6,025.00; Alysha Hamann, Asst to Head MS Cross Country, \$2,410.00. Additional Compensation: Laura Hove, Substitute Custodian, \$340.10; Jim Hazelton, Summer Camp, \$1,526.62. Curriculum: Molly Alberts - \$88.00, Renee Person - \$88.00. PBIS: Amy Schneider - \$231.00, Hannah Fraser - \$220.00, Megan Dentlinger - \$220.00, Shelby Schwans - \$220.00, Teresa Howell - \$231.00. Report Card: Lynette McMacken - \$44.00, MiKaylie Hagen - \$44.00, Pam Nass - \$44.00, Sara Brown - \$44.00, Sonya Chatham -

\$132.00. Science of Reading: Allie Kassa - \$506.00, Alysha Hamann - \$506.00, April Willert - \$308.00.

11.2 Approval of the Open Enrollments

11.3 Approval of the 2024-2025 School Board Meeting Calendar

11.4 Approval of declaring the Brookings Register as the Official Newspaper

11.5 Approval of Dr. Summer Schultz & Stacey VanBeek as Negotiations Designees

11.6 Approval of Director of Business Services, Stacey VanBeek, as Authorized Fiscal Agent of the District, which will include Title I and other federal programs

11.7 Approval of Director of Business Services, Stacey VanBeek, as Custodian of Trust and Agency accounts

11.8 Approval of Helsper, McCarty, & Rasmussen, P.C. and Christian Shafer, School Attorney, with Ratwik, Roszak & Maloney, and KSB School Law as the Legal Counsel for the District

11.9 Approval for the annual school board election to be held on the 2nd Tuesday in April (in coordination with the city election)

11.10 Approval for board member compensation to be \$60 per meeting if serving in an official capacity and for compensation of attending all other meetings will be \$10 per meeting, exception will be made for board members sitting on interview and negotiations teams (compensation for this will be \$60.00 am/pm)

11.11 Approval to designate interest earned to respective funds except for Trust and Agency and Enterprise Fund interest will be transferred to the general fund

11.12 Approval of the District to Inter-Fund Borrow for Cash Flow Purposes

11.13 Approval of designating the School Resource Officers as the District Truant Officers

11.14 Approval to set the Staff Expense Reimbursement Rates

11.15 Approval to set Activity Pass prices

11.16 Approval of the 2024-2025 Rates for Use of School Facilities

11.17 Approval of the 2024-2025 Meal Prices

11.18 Approval for the district to participate in the Emergency School Bus Mutual Assistance Pact

11.19 Approval of Performance Foodservice for the 2024-2025 Prime Vendor Contract for the Eastern SD Food Buying Group

11.20 Approval to Waive the Reduced Priced Meal Fee for Students at Breakfast and Lunch for Those Eligible for Reduced Priced Meals Based Upon the Federal Income Guidelines

11.21 Approval to designate Keith Fodness, Director of Facilities, as the district's AHERA Asbestos Coordinator

12.0 Action Items - New & Unfinished Business

12.1 Approval of Donated Items

Motion 2024-004 Books moved, DeBates seconded to approve the listed donated items as Brookings School District property: \$100.00 to BHS Football from Bruce Johnson, \$963.12 to BHS Speech/Debate from Dakota Debate Institute, \$500.00 to BHS Cross Country from Prairie Striders, \$750.00 to the Child Wellness Fund from Chaundra Gayne. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.2 Approval to enter into the Associated School Boards Property Insurance Fund

Motion 2024-005 Tschetter moved, Books seconded to enter into the Associated School Boards Property Insurance Fund. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.3 Approval to amend the early retirement document with First Bank & Trust

Motion 2024-006 Tschetter moved, DeBates seconded to approve the amended early retirement document with First Bank & Trust. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.4 Approval of the revisions made to Policy GCDB "Background Checks"

Motion 2024-007 DeBates moved, Binkley seconded to approve the revisions made to Policy GCDB "Background Checks." Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.5 Approval of the Temporary Easements for the 12th Street South Shared-Used Trail/Crosswalk Project

Motion 2024-008 Books moved, Tschetter seconded to approve the Temporary Easements for the 12th Street South Shared-Used Trail/Crosswalk Project. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.6 Approval of the 2024-2025 Project SEARCH Handbook

Motion 2024-009 DeBates moved, Binkley seconded to approve action items 12.6 through 12.13 (all learner handbooks) with the inclusion of edits submitted by board members. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.7 Approval of the 2024-2025 Preschool Program Family Handbook

12.8 Approval of the 2024-2025 Elementary School (K-3) Learner Handbook

12.9 Approval of the 2024-2025 Intermediate School Learner Handbook

12.10 Approval of the 2024-2025 Middle School Learner Handbook

12.11 Approval of the 2024-2025 High School Learner Handbook

12.12 Approval of the 2024-2025 Learner Activities Handbook

12.13 Approval of the 2024-2025 Learner Activities Advisors Handbook

12.14 Approval of Chris Long nomination for West River At-Large Representative for the South Dakota High School Activities Association

Motion 2024-010 DeBates moved, Tschetter seconded to approve the nomination of Chris Long for West River At-Large Representative for the South Dakota High School Activities Association. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.15 Approval of the Memorandum of Understanding between the Brookings School District & Luther College for Student Teachers

Motion 2024-011 Books moved, DeBates seconded to approve the Memorandum of Understanding between the Brookings School District & Luther College for Student Teachers. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.16 Approval of Oldham-Ramona-Rutland School District to pick up/drop off students at the Casey's General Store on 6th Street

Motion 2024-012 DeBates moved, Binkley seconded to approve the Oldham-Ramona-Rutland

School District to pick up/drop off students at the Casey's General Store on 6th Street. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

12.17 Approval of the Administrative Rule Waiver Application for Sarah Barefoot

Motion 2024-013 Tschetter moved, Books seconded to approve the Administrative Rule Waiver Application for Sarah Barefoot. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

13.0 Executive Session - Pursuant to SDCL 1-25-2 Subsection (1)

13.1 Approval to enter into Executive Session

Motion 2024-014 Binkley moved, Tschetter seconded to have the board go into executive session at 6:38 p.m. pursuant to SDCL 1-25-2 Subsection – (1). Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

President Binkley declared the board out of executive session at 7:48 p.m.

14.0 Adjournment

14.1 Adjournment

President Binkley declared the meeting adjourned at 7:48 p.m.

Teresa Binkley, President of the School Board

Stacey VanBeek, District Business Manager