

**SCHOOL BOARD MINUTES  
BROOKINGS SCHOOL DISTRICT #5-1  
Monday, June 14, 2021 (6:00 PM)**

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**ROLL CALL**

Present: Debra DeBates, Roger DeGroot, Mellissa Heermann, and Wesley Tschetter.

**1.0 Call to Order/Role Call**

**1.1 The Board President electronically takes role call for the board meeting to establish a quorum.**

**2.0 Approval of the Agenda**

**2.1 Approve the agenda as presented.**

Motion 2020-193 Tschetter moved, DeGroot seconded to approve the agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

**3.0 Reading of the School District Mission Statement**

**3.1 Mission Statement: The Brookings School District prepares all learners to be confident engaged citizens empowered to impact the ever-changing and inter-connected world.**

**4.0 Conflict of Interest Declarations**

**4.1 This is a time for board members and administration to identify any items on the agenda that could be considered conflicts of interest (per SDCL 3-23)**

None

**5.0 Comments from the Audience**

**5.1 This is an opportunity for members of the audience to address the board concerning issues that are not on the agenda. Per policy KD, presentations should be as brief as possible. Unless an extension of time is granted, a speaker will be limited to five minutes.**

Stacy Shelsta, concerned parent, spoke about discontinued social/science AP courses at the high school.

**6.0 Presentations**

**6.1 Presentation from Architecture Incorporated**

Mitch Aldinger, Principal Architect for Architecture Incorporated, presented on the differences and pros/cons of design-bid-build vs. construction management approaches for the Hillcrest Elementary and Medary Elementary School projects.

**7.0 Communication/Discussion Items**

**A) Board Communications**

**7.1 Performance Oversight Committee – None.**

**7.2 Facilities and Construction Committee - Working on contract with Architecture Incorporated (will be a discussion and action item later in the meeting).**

**7.3 Policy and Governance Committee** - We have a number of policies that in 1<sup>st</sup> reading this evening and there may be edits before we do our 2<sup>nd</sup> reading and approval next month.

**7.4 Human Rights Ad Hoc Committee** – None.

**7.5 Negotiations Ad Hoc Committee** – None.

**7.6 School Finance Ad Hoc Committee** - Wes and Van hope to meet before the July 19<sup>th</sup> school board meeting to discuss the preliminary budget to get ready for the August approval.

**7.7 Intergovernmental Relations Ad Hoc Committee** – None.

**7.8 Mental Health Coalition** - Will be meeting this Wednesday, Deb will have more to report at the July 19<sup>th</sup> board meeting.

**7.9 General Board Member Communications** – None.

## **B) Administrative Reports**

**7.10 The Superintendent will share information about events of the past month or about topics coming up for future consideration.**

School Board Annual Calendar: We've developed an annual calendar of events. There is a lot that goes on over the course of the school year that incorporates the board, the administration, and some community and staff involvement. BHS Graduation: The BHS Graduation Ceremony went very well and feedback was positive. Positive Behavior Intervention & Supports (PBIS): The board will hear more about the efforts related to Positive Behavior Intervention and Supports or PBIS in the weeks and months to come. Brookings was selected to participate in a recent training to learn more about the implementation of PBIS in the district. Teams from each school attended a 2 day training in Sioux Falls. American Rescue Plan: We have received notification of what our allocation is for the American Rescue Plan dollars (third round of stimulus). The school district allocation is a little over \$3 million dollars. 2021 ASBSD-SASD Joint Convention: The Associated School Board joint convention is scheduled for August 5<sup>th</sup> and 6<sup>th</sup> in Sioux Falls. I will be presenting with Brian Lassiter, the CEO of the Performance Excellence Network, and JoAnn Sternke, the former school superintendent of the Pewaukee, WI School District. Butler Award Nominations: The Brookings Human Rights Commission is now accepting nominations for the Dorothy & Eugene T. Butler Human Rights Award. The nomination deadline is 5:00 p.m. on June 30, 2021. The nomination application is attached under my board report.

## **C) Monthly Financial Overview and Update**

**7.11 The Director of Business Services will report a financial overview of the previous month.**

## **D) Other Communication/Discussion Items**

**7.12 1st Reading of Revisions Being Made to Policy BFC "Policy Adoption"**

**7.13 1st Reading of Revisions Being Made to Policy JA "Student Goals"**

**7.14 1st Reading of Revisions Being Made to Policy JB "Equal Educational Opportunities"**

**7.15 1st Reading of Revisions Being to Delete Policy JBA "Anti-Bullying/Harassment of Students/Sexual Harassment of Students"**

**7.16 1st Reading of Revisions Being Made to Policy ACA "Sexual Harassment"**

- 7.17 1st Reading of Revisions Being Made to Policy JFCD "Cyber Bullying"**
- 7.18 1st Reading of Revisions Being Made to Policy JF "Part-Time Enrollment"**
- 7.19 Notification of Review of Policy JEAA "Student Alternative Instruction - Home School"**
- 7.20 Notification of Review of Policy JEB "Entrance Age"**
- 7.21 Notification that Policy JEC "School Admissions" is being revised**
- 7.22 Notification that Policy JECA "Admission of Resident Students" is being revised**
- 7.23 Notification that Policy JECAA "Admission of New Residents and Students from Unaccredited Schools" is being revised**
- 7.24 Notification of Adoption of New Policy JECAC "Transfer from an Accredited School"**
- 7.25 Notification that Policy JECB "Admission of Nonresident Students" is being revised**

#### **E) Other Updates**

**7.26 The Superintendent will give an update on COVID-19 items.**

We are watching closely the items coming forward from the CDC, South Dakota Department of Health, and understanding that we have to make an updated plan of action on how we're going to enter school this next school year. Certainly we want to take some input and weigh that with the interests of public safety and health of our students and well-being. We're going to be developing a plan of action and making a recommendation to the board.

**7.27 The Superintendent will give an update of the facility plan progress.**

There's real intent and interest to get the contract done. I think the information that we heard tonight from Mitch will help us move ever closer to that point. We've been working intentionally and I think we have the items that need just a little bit of clarification from legal counsel identified and be able to move forward in the format in which we want those put.

**7.28 The Superintendent will give an update on Medical Marijuana**

There's been a lot of talk about what's happening at the state level with medical marijuana. There is a question about what school districts have to do and what is the requirement. So thinking about that not only in terms of students as patients but also thinking about staff as patients as well. We're waiting on a proposed medical marijuana policy or sample policy, it should be coming sometime later in June. So we anticipate a 1<sup>st</sup> reading of this policy in July and second reading in August.

#### **8.0 Consent Agenda**

Motion 2020-194 Heerman moved, DeGroot seconded to approve the consent agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

**8.1 Approval and/or correction of minutes from previous meetings**

Approve the minutes from the May10, 2021 regular meeting and the May 10, 2021 and May 24, 2021 work sessions.

**8.2 Approval and/or correction of the financial report**

**APRIL CASH REPORT General Fund:** Beginning Balance: \$4,196,949.74, Receipts: \$4,343,399.47, Expenditures: \$2,118,299.78, Ending Balance: \$6,422,049.43. **Capital Outlay:** Beginning Balance: \$1,671,581.12 Receipts: \$2,339,010.17, Expenditures: \$98,509.71, Ending Balance: \$3,912,081.58. **Special Education:** Beginning Balance: \$44.52, Receipts: \$1,454,606.09 Expenditures: \$683,867.42, Ending Balance: \$770,783.19. **Bond Redemption (DP):** Beginning Balance: \$1,060,712.21, Receipts: \$458,048.01, Expenditures: \$0.00, Ending Balance: \$1,518,760.22. **Bond Redemption (4-5):** Beginning Balance: \$505,741.20, Receipts: \$215,461.64, Expenditures: \$0.00, Ending Balance: \$721,202.84. **Capital Projects:** Beginning Balance: \$1,145,660.92, Receipts: \$188.21, Expenditures: \$0.00, Ending Balance: \$1,145,849.13. **Food Service:** Beginning Balance: \$738,877.300, Receipts: \$215,187.04, Expenditures: \$141,844.44, Ending Balance: \$812,219.60, **Enterprise Fund:** Beginning Balance: \$111,558.77, Receipts: \$32,667.01, Expenditures: \$5,784.87, Ending Balance: \$138,440.91. **Self-Insurance:** Beginning Balance: \$3,372,772.63, Receipts: \$394,706.73, Expenditures: \$336,500.96, Ending Balance: \$3,430,978.40. **Trust & Agency:** Beginning Balance: \$269,531.06, Receipts: \$41,869.57, Expenditures: \$36,507.14, Ending Balance: \$274,893.49

### **JUNE UNLEADED/DIESEL GAS QUOTES**

Martin Oil-Unleaded \$2.519 Diesel #1 \$N/A, Diesel #2 \$2.669, 50/50 Diesel Mix \$ N/A; Bio Ag-Unleaded \$2.429, Diesel #1 \$N/A, Diesel #2 \$2.599, 50/50 Diesel Mix \$N/A.

### **MAY PAYROLL REPORT**

General Fund - \$1,709,290.89 of which \$1,209,378.53 instruction; \$432,640.46 support services, and \$67,271.90 co-curricular; Special Education - \$495,097.63; Child Nutrition - \$36,208.90; Enterprise Fund - \$5,660.87; Self Insurance Fund - \$750.58 TOTAL PAYROLL - \$2,247,008.87

### **8.3 Approval of the bills**

**Checking Account #2, Fund 10, GENERAL FUND,** A & B PURE WATER ONLINE LTD, SERVICE, 70.50, ALLEGRA PRINT & IMAGING/INSTY-PRINTS, SUPPLIES, 414.11, AMP ELECTRIC CONSTRUCTION INC, SERVICES, 61.44, APPEARA, SERVICE, 488.34, AVI SYSTEMS INC., SUPPLIES, 243.43, BEST WESTERN PLUS RAMKOTA HOTEL, TRAVEL, 1,539.86, BIOAG ENERGY SERVICES, FUEL, 8,903.05, BJORKLUND, VONDA, TRAVEL/SUPPLIES/REIMB, 148.00, BORNES GROUP, INC., MAIL SERVICE, 1,087.92, BROOKINGS CITY LANDFILL, SERVICE, 12.54, BROOKINGS CO SHERIFFS OFFICE, SERVICE, 1,070.00, BROOKINGS DAILY REGISTER, ADVERTISING/SUBSCRIPTION, 2,645.94, BROOKINGS ENGRAVING, SUPPLIES/SERVICE, 244.59, BROOKINGS ROTARY CLUB, DUES, 100.00, BROOKINGS SCHOOL DISTRICT 5-1, IMPREST/SERVICE, 85.65, CARQUEST AUTO PARTS, SUPPLIES, 15.02, CENTURY BUSINESS PRODUCTS INC, SUPPLIES, 4,468.71, CHS INC, SUPPLIES, 1,000.30, CHURCHILL,MANOLIS,FREEMAN,KLUDT, LEGAL SERVICE, 177.37, CITY OF BROOKINGS, SERVICE, 9,201.50, CLIFFORD REPAIR LLC, SERVICE, 1,950.00, CLITES ELECTRIC INC, SERVICE, 60.71, COLWES, JOHN, TRAVEL/SUPPLIES/REIMB, 149.22, CREATIVE PRINTING, INC., SUPPLIES, 2,130.87, CULLIGAN WATER CONDITIONING INC., SERVICE, 261.00, DAKOTA DATA SHRED INC., SERVICE, 287.41, DUNBAR, JOLINE, TRAVEL/SUPPLIES/REIMB, 78.12, DVL FIRE AND SAFETY, SERVICE, 648.80, E-RATE COMPLETE, LLC, FEES, 1,500.00, EDGENUITY IN., SERVICE, 1,920.00, ENGBRETSON, TRAVIS, TRAVEL/SUPPLIES/REIMB, 148.00, ERICKSON, KRISTINA, SERVICES, 300.00, FLASKEY CHIROPRACTIC, SERVICE,

90.00, FREDERIKSEN, JOSEPH, TRAVEL/SUPPLIES/REIMB, 148.00, GARY SNOW & ASSOCIATES INC., SERVICE, 175.00, GP AUTO, REPAIRS, 2,449.07, GREEN, MARCI, TRAVEL/SUPPLIES/REIMB, 90.00, GRUENHAGEN, CHRISTOPHER, TRAVEL/SUPPLIES/REIMB, 148.00, GUARANTEE ROOFING & SHEET METAL OF SD INC., SERVICE, 477.58, HAI, DEAN, UNIFORM ALLOWANCE, 200.00, HARTFORD-PRIORITY ACCOUNTS, INSURANCE, 2,904.35, HAUSY PARTNERSHIPS LLC, SERVICE, 800.00, HAWKINS, INC., SUPPLIES, 2,119.69, HAZELTON, JAMES, SERVICES-T&F JUDGE, 148.00, HELSPER, McCARTY & RASMUSSEN, P.C., LEGAL SERVICE, 8,176.60, HENRY, BRITTANY, TRAVEL/SUPPLIES/REIMB, 5.46, HY-VEE STORE , SUPPLIES, 105.00, INFINITE CAMPUS, SERVICE, 1,332.50, INNOVATIVE OFFICE SOLUTIONS LLC, SUPPLIES, 58.98, INSTRUMENTALIST AWARD STORE, SUPPLIES, 372.00, INTERSTATE TRUCK CENTER, SUPPLIES/SERVICE, 937.76, JENSEN, JACKIE, TRAVEL/SUPPLIES/REIMB, 11.39, JOHNSON CONTROLS, INC., SUPPLIES/SERVICES, 4,001.98, KNUDSON, KATIE, REIMBURSE, 99.00, KORMANAGEMENT SERVICES LLC, DRUG TESTING, 272.38, LEADER PRINTING, SERVICE, 380.00, LEADING EDGE GROUNDS CARE INC, SERVICE, 2,186.50, LEE, ANDREW, TRAVEL/SUPPLIES/REIMB, 108.00, LOWE'S HOME CENTERS INC, SUPPLIES, 49.56, LUEDERS, BRIAN, TRAVEL/SUPPLIES/REIMB, 388.21, M&H COMMUNICATIONS, SUPPLIES, 538.24, MAROTZ, EMILY, SERVICES, 500.00, MARTENS, DANA, TRAVEL/SUPPLIES/REIMB, 80.22, MASTERCARD CORP, CREDIT CARD, 142,695.88, METTE, MELINDA, TRAVEL/SUPPLIES/REIMB, 8.86, MILLER, SCOTT, TRAVEL/SUPPLIES/REIMB, 148.00, MR V'S PROFESSIONAL BODY SHOP, INC, SERVICE/SUPPLIES, 50.00, NATIONWIDE, INSURANCE, 100.00, NELSON, BRYAN, TRAVEL/SUPPLIES/REIMB, 150.01, NELSON, MARLO, TRAVEL/SUPPLIES/REIMB, 69.21, NORTH CENTRAL BUS & EQUIPMENT, SERVICES, 781.11, NORTHWESTERN ENERGY, SERVICE, 3,813.70, OFFICE PEEPS, SUPPLIES/EQUIP/SERVICE, 27.50, OUTLAW GRAPHICS, SUPPLIES, 60.00, PERKINS STORAGE & TRANSFER CO., INC, SERVICE, 175.00, POPPLERS MUSIC STORE, SUPPLIES, 63.30, PRESSURE WASHER SPECIALIST, EQUIPMENT, 1,288.15, RAPID CITY DYSLEXIA CARE, SERVICE, 520.00, SCHEPKER, DANIEL, TRAVEL/SUPPLIES/REIMB, 80.55, SCHOOL SPECIALTY-VALLEY DIV., SUPPLIES/EQUIPMENT, 1,611.90, SD BEEF COUNCIL, REIMBURSE, 341.84, SD DEPT OF LABOR, UNEMPLOYMENT PMT, 528.12, SDHSAA, SUPPLIES, 348.40, SDSU FINANCE DEPT, CONTRACT, 15,229.12, SEARCH INSTITUTE, SERVICE, 1,844.50, SEBERN, HOLLY, TRAVEL/SUPPLIES/REIMB, 235.21, SHERWIN WILLIAMS, PAINT SUPPLIES, 899.30, SOUTHWEST COACHES INC, SERVICE, 981.40, SOUTHWEST/WEST CENTRAL SERVICE COOP, REGISTRATION, 35.00, STATE OF SD PMB 0112, LONG DISTANCE , 602.24, STRAND, CATHY, SERVICE, 120.00, SUPER 8, LODGING/TRAVEL/REIMBURSE, 5,096.00, SUPREME SCHOOL SUPPLY, SUPPLIES, 51.15, SYMMETRY ENERGY SOLUTIONS, LLC, NATURAL GAS, 8,005.50, TCH CENTRAL, SUPPLIES, 211.18, THOMPSON, RICHARD, TRAVEL/SUPPLIES/REIMB, 200.00, THYSSENKRUPP ELEVATOR, SERVICE, 233.98, TITAN MACHINERY, REPAIRS, 11,482.30, TOWN & COUNTRY SHOPPER, SERVICE, 192.00, VERIZON WIRELESS, SERVICES, 1,131.65, VOIANCE LANGUAGE SERVICES, LLC, INTERPRETIVE SERVICES, 18.21, W W TIRE SERVICE INC., SERVICE, 20.00, YOUNG DOOR SERVICE, INC., SUPPLIES/SERVICE, 120.57, Fund Total: 270,336.71. **Checking Account #2, Fund 21, CAPITAL OUTLAY**, CLITES ELECTRIC INC, SERVICE, 1,759.95, CONNECTING POINT CENTER, EQUIPMENT/SERVICE, 4,212.58, DE LAGE LANDEN FINANCIAL SERVICES INC, SERVICE, 4,741.12, ESEind, Inc, SERVICES, 2,701.98, FIRST BANK & TRUST, DEBT SERVICE, 1,305,958.75, HAUFF MID-AMERICA SPORTS,

SUPPLIES, 3,317.30, INNOVATIVE OFFICE SOLUTIONS LLC, SUPPLIES, 1,042.80, JOHNSON CONTROLS, INC., SUPPLIES/SERVICES, 11,428.06, KENNER PLUMBING & HEATING INC., SERVICE, 6,463.19, M&H COMMUNICATIONS, SUPPLIES, 1,110.00, MASTERCARD CORP, CREDIT CARD, 9,637.49, NOR-TECH COMPUTERS, EQUIPMENT, 79,739.00, POPPLERS MUSIC STORE, SUPPLIES, 5,029.64, SCHOLL, MINDY, REFUND , 15.00, SD DEPT ENVIROMENT & NATURAL RESOURCES, SERVICE, 350.00, SPUD INC, SERVICE, 1,142.75, WAGNER CONTRACTING, LLC, SERVICE, 5,915.21, YOUNG DOOR SERVICE, INC., SUPPLIES/SERVICE, 563.64, Fund Total: 1,445,128.46. **Checking Account #2, Fund 22, SPECIAL EDUCATION FUND**, 000899, MILEAGE, 94.08, ANDERSON, NICOLE, TRAVEL/SUPPLIES/REIMB, 474.51, BORNS GROUP, INC., MAIL SERVICE, 70.67, BOY'S TOWN PRESS, SUPPLIES, 3,405.08, BROOKINGS AREA TRANSIT, SERVICE, 384.00, CASTANO, DORA, SERVICES, 5.00, CHILDREN'S HOME SOCIETY OF SD, SERVICE, 3,845.74, CPI, SUPPLIES, 150.00, GRUENHAGEN, LAUREN, TRAVEL/SUPPLIES/REIMB, 421.55, MASTERCARD CORP, CREDIT CARD, 567.63, PLANKINTON SCHOOL DISTRICT 1-1, SERVICE, 5,419.35, SCHULZ, ANDREA, TRAVEL/SUPPLIES/REIMB, 32.66, SMART START DYSLEXIA CORRECTION CENTER, SERVICE, 1,750.00, SONNENBURG, CRYSTAL, TRAVEL/SUPPLIES/REIMB, 11.73, SPEECHPARTNERS LLC, SERVICES, 11,862.50, USD CENTER FOR DISABILITIES, WORKSHOPS, 1,500.00, VERIZON WIRELESS, SERVICES, 206.04, Fund Total: 30,200.54. **Checking Account #2, Fund 31, DAKOTA PRAIRIE BOND**, FIRST BANK & TRUST, DEBT SERVICE, 835,300.00, Fund Total: 835,300.00. **Checking Account #2, Fund 32, CAMELOT 4-5 BOND**, FIRST BANK & TRUST, DEBT SERVICE, 440,350.00, Fund Total: 440,350.00. **Checking Account #2, Fund 51, CHILD NUTRITION**, BAKER, JESS, REFUND, 29.67, BIERMAN, PEYTON, REFUND, 61.61, BORNS GROUP, INC., MAIL SERVICE, 1.24, BOWSER, TENILLE, REFUND, 2.80, COCA COLA OF CENTRAL SD/WATERTOWN, SUPPLIES, 381.00, CULINEX, SUPPLIES, 163.26, DAVIS, DAWN, REFUND, 0.60, DEVRIES, JILL, REFUND, 461.43, EARTHGRAINS BAKING COMPANY, SUPPLIES, 1,037.59, EAST SIDE JERSEY DAIRY, INC., SUPPLIES, 5,195.01, ELLIS, CORY ANN, REFUND, 53.45, FOSTER, BONNIE, SERVICE, 27.87, HALVORSON, VIRGINIA, CAMP REFUND, 13.10, HEEREN, HEIDI, TRAVEL/SUPPLIES/REIMB, 52.95, HEIER, KEVIN, REFUND, 139.52, INNOVATIVE OFFICE SOLUTIONS LLC, SUPPLIES, 307.56, ISCHEN, LORI, TRAVEL/SUPPLIES/REIMB, 24.30, KILBER, KIM, REFUND, 110.00, KINDVALL, JOYCE, REFUND, 5.30, KUHN, CINDY, REFUND, 462.78, L.L. HARDER, INC., SUPPLIES, 343.65, MARONEY, TROY, SERVICE, 17.57, MCDERMOTT, TERESA, REFUND, 19.54, MIKKELSON, KAILEY, REFUND, 49.34, NELSON, GINGER, REFUND, 26.20, NESS, JODY, REFUND, 102.40, POLLMAN, NADINE, REFUND, 70.80, QUAIL, LAURA, TRAVEL/SUPPLIES/REIMB, 12.50, REINHART FOODSERVICE LLC, SUPPLIES, 31,622.15, RICE, ROBIN, REFUND, 22.05, SCHAEFER, KYLE, REFUND, 68.88, SCHMIDT, ANDREA, REFUND, 37.80, SCHMITZ, ANGIE, REFUND, 99.02, SCOFIELD, MICHELLE, REFUND, 23.30, SHORT-GLADIS, JENNIFER, REFUND, 73.51, SILVERNAGEL, MELISSA, REFUND, 5.30, SLAVIK, DENISE, REFUND, 0.20, SMITH, MICHELE, REIMBURSEMENT, 63.39, SORBE, ROBIN, REFUND, 18.43, STAAB, SIERA, REFUND, 18.97, SWIER, LAURA, TRAVEL/SUPPLIES/REIMB, 190.40, THEOBALD, BERNIE, REFUND, 100.00, VANDERBUSH, LANITA, REFUND, 52.75, Fund Total: 41,569.19. **Checking Account #2, Fund 53, ENTERPRISE FUND**, HOVE, LAURA, TRAVEL/SUPPLIES/REIMB, 55.00, WARNE, JANINE, TRAVEL/SUPPLIES/REIMB, 40.00, Fund Total: 95.00. **Checking Account #2, Fund 57, SELF INSURANCE HEALTH/DENTAL FUND**, BALLARD, STEPHANIE, TRAVEL/SUPPLIES/REIMB, 20.00, BERNDT, ALLISON, TRAVEL/SUPPLIES/REIMB, 10.00, BINGEN, SARA,

TRAVEL/SUPPLIES/REIMB, 20.00, BROESDER, SARA, SUPPLIES, 10.00, CARLSON, ANGELA, TRAVEL/SUPPLIES/REIMB, 10.00, CHAVEZ, KYLIE, TRAVEL/SUPPLIES/REIMBURSE, 10.00, CLARK, BRADY, TRAVEL/SUPPLIES/REIMB, 10.00, EIDEM, KAREN, TRAVEL/SUPPLIES/REIMBURSE, 10.00, ELVERUD, SADIE, TRAVEL/SUPPLIES/REIMBURSE, 10.00, FISH, ANDREA, TRAVEL/SUPPLIES/REIMB, 10.00, GERJETS, LAURA, TRAVEL/SUPPLIES/REIMB, 10.00, GIRARD, CONNIE, TRAVEL/SUPPLIES/REIMB, 20.00, GRADY, AMBER, TRAVEL/SUPPLIES/REIMBURSE, 10.00, GULLICKSON, ANDREA, TRAVEL/SUPPLIES/REIMB, 10.00, HANSON, HOPE, TRAVEL/SUPPLIES/REIMB, 10.00, HARSTAD, CONNIE, TRAVEL/SUPPLIES/REIMB, 10.00, HAYS GROUP, INC., THE, SERVICE, 3,833.33, HEALTHSOURCE SOLUTIONS, LLC, SERVICES, 2,365.55, HENDRICKS, ASHLEY, TRAVEL/SUPPLIES/REIMB, 20.00, HENDRICKS, PATRICIA, TRAVEL/SUPPLIES/REIMB, 20.00, HOLM, CARLEEN, TRAVEL/SUPPLIES/REIMB, 20.00, JORGENSEN, RENAE, TRAVEL/SUPPLIES/REIMB, 10.00, KLOSTERMAN, KELSEY, TRAVEL/SUPPLIES/REIMB, 10.00, KROGMAN, KARI, TRAVEL/SUPPLIES/REIMB, 10.00, LAMP, KALI, WRESTLING WORKER, 10.00, LEIN, KEVIN, OFFICIAL, 10.00, LUEDERS, BRIAN, TRAVEL/SUPPLIES/REIMB, TRAVEL/SUPPLIES/REIMB, 10.00, MAHER, LEXIE, TRAVEL/SUPPLIES/REIMBURSE, 10.00, MCCLEMANS, ELIZABETH, TRAVEL/SUPPLIES/REIMB, 10.00, MOEN, SHARON, TRAVEL/SUPPLIES/REIMB, 10.00, ODONNELL, JULIE, TRAVEL/SUPPLIES/REIMB, 10.00, OLINGER, BRAD, TRAVEL/SUPPLIES/REIMB, 10.00, PETERSON, ROSS, TRAVEL/SUPPLIES/REIMB, 10.00, SHULL, CASSANDRA, TRAVEL/SUPPLIES/REIMB, 10.00, SMITH, CARRIE, TRAVEL/SUPPLIES/ REIMBURSE, 20.00, SWANZ, MARISSA, TRAVEL/SUPPLIES/REIMBURSE, 10.00, SWIER, LAURA, TRAVEL/SUPPLIES/REIMB, 10.00, TAYLOR, ELIZABETH, TRAVEL/SUPPLIES/REIMB, 10.00, THOMPSON, STACY, TRAVEL/SUPPLIES/REIMB, 10.00, VANDEWEERD, MICHELLE, TRAVEL/SUPPLIES/REIMB, 10.00, VAUX, ADAM, TRAVEL/SUPPLIES/REIMB, 10.00, VAUX, CAMRIN, TRAVEL/SUPPLIES/REIMB, 10.00, VINCENT, DARCY, TRAVEL/SUPPLIES/REIMB, 10.00, VOLKERS, JENNIFER, TRAVEL/SUPPLIES/REIMB, 10.00, WAGERS, SHANA, TRAVEL/SUPPLIES/REIMBURSE, 10.00, WHITE, EMILY, TRAVEL/SUPPLIES/REIMB, 10.00, ZELLER, ANDREA, TRAVEL/SUPPLIES/REIMBURSE, 10.00, Fund Total: 6,718.88. Checking Account Total: 3,069,698.78.

### **Checking Account #2, Trust and Agency Imprest Reimbursement**

DIVOF CRIMI DIV. OF CRIMINAL INVESTIGATION, 43.25, TITLE TRANSFER TO BSD, BROOKINGS COUNTY FINANCE OFFICE, 42.40, IMPREST FUND Total: 34.00.

### **MASTERCARD:**

Aed Superstore, Supplies, \$743.26; Amazon, Supplies, \$6,085.19; American, Travel, \$894.60; Ascd, Supplies, \$96.63; Boom Learning, Supplies, \$21.30; Bound To Stay Bound Bo, Supplies, \$388.47; Broadland Creek Nation, Supplies, \$10.50; Brookings Engraving, Supplies, \$1,440.00; Brookings Municipal Ut, Utilities, \$53,212.10; Businesssourceprod, Supplies, \$104.75; Canon Virginia, Supplies, \$778.62; Champ-Debate-Resources, Supplies, \$49.98; Choco Latte, Travel, \$9.01; Craft Fusion, Travel, \$88.89; Days Inns, Travel, \$404.60; Delta, Travel, \$621.60; Dri Esigns, Supplies, \$187.86; Econolodge, Travel, \$120.81; Expedia, Travel, \$126.00; Fastenal Company, Supplies, \$10.42; Fccla, Travel, \$285.00; Follett School Solutio, Supplies, \$876.60; Full Compass Systems, Supplies, \$70.39; argusleadcirc, Supplies, \$39.37; Gopher Sport, Supplies, \$2,824.05; Habitat Restore, Supplies, \$112.86; Hillcrest Golf Country, Supplies, \$30.14; Hillyard Inc, Supplies, \$23,066.11; Homak And Homak

Mfg,Supplies,\$35.00; Homestead Building Sup,Supplies,\$189.99; Hy-Vee,Supplies,\$1,555.65; In American Union ,Equipment , \$175.00; In Brookings Dumpster,Utilities , \$2,287.99; Innovative Office Solu,Supplies,\$155.72; Ipy Midwest Alarm,Services,\$405.00; J.W. Pepper,Supplies,\$947.65; Jackrabbit Tire & Serv,Supplies,\$53.75; Jimmy Johns 926 - Ec,Travel , \$436.18; Joann Stores #2511,Supplies,\$31.94; Jones School Supply Co,Supplies,\$577.54; L & L Auto Parts,Supplies,\$3,637.17; Lakeview Golf Llc,Supplies,\$12.00; Lewis Drug,Supplies,\$158.11; Lowes #02435,Supplies,\$2,190.05; Lucks Music Library,Supplies,\$82.23; Menards ,Supplies,\$982.25; Midwest Glass Llc,Supplies,\$106.60; Mindspark Learning,Services,\$570.00; Minutekey,Supplies,\$3.20; Naeir,Supplies,\$61.00; National Ffa -Org,Supplies,\$1,207.90; National Speech Debat,Supplies,\$2,875.00; Newsletter Publication,Supplies,\$164.00; Office Peeps,Supplies,\$3,302.77; Otc Brands Inc,Supplies,\$144.94; Papa Johns,Supplies,\$108.67; Party Depot,Supplies,\$77.64; Paypal ,Supplies,\$3,020.00; Perkins,Travel , \$26.68; Phillips 66 - Yesway 1,Travel , \$72.00; Power Systems-800-321-,Supplies,\$420.33; Project Lead The Way,Supplies,\$13,116.00; Quickbookstime,Supplies,\$47.93; Rochester 100, Inc,Supplies,\$641.25; Runnings,Supplies,\$284.82; Scheels,Supplies,\$119.99; Scholastic Education,Supplies,\$554.78; School Outfitters,Supplies,\$4,656.98; Sdsu Cashiers Office,Supplies,\$35.74; Signupgenius,Supplies,\$49.99; Sp Teradek, Llc,Supplies,\$169.76; Ssi School Specialty,Supplies,\$1,938.68; Store,Supplies,\$201.25; Tackle Playmaker,Supplies,\$11.00; Taylor Music,Supplies,\$892.00; Teacherspayteachers.Co,Supplies,\$119.35; Temi Cotranscription,Supplies,\$17.75; The Lanes #607,Supplies,\$300.00; The Trendy Science Tea,Supplies,\$220.20; The Ups Store 5064,Supplies,\$63.88; Theinstrumentalistawar,Supplies,\$123.00; Usd - Authorize.Net,Services,\$160.00; Vzwrlls My Vz Vb P,Supplies,\$1,260.97; Wal-Mart,Supplies,\$1,419.95; Wayfair,Supplies,\$319.39; Winsorlearning.Com,Supplies,\$6,017.00; Wpy South Dakota Acte,Supplies,\$3,572.00

**Mastercard Total: \$155,086.72**

#### **8.4 Approval of the personnel report**

Resignations: Katelyn Hartwig, SPED TA – Hillcrest; Madalyn VonWahlde, SPED TA – Hillcrest; Mary Grebel, PT Child Nutrition; Brittany Henry, Teacher – Camelot/MMS; Melinda Mette, ELL TA – MMS/BHS; Tony Monteith, Night Custodian – BHS; Brianna Vig, Head Dance Coach & Asst. Competitive Cheer Coach; Cody Shepardson, SPED TA – MMS; Isabelle Becker, SPED BT – Camelot; Stephanie Draper, SPED BT – Camelot; Randy Soma, Director of Student Activities; Allison Ness, Teacher – DP; Steve Binkley, Asst. Boys Tennis Coach; Tina Yockey, Child Nutrition – BHS; Ethan Frederiksen, SPED TA – DP; Deb Kuechenmeister, Child Nutrition – Hillcrest; Hannah Lunden, 7<sup>th</sup> Assist. Volleyball; Wendy Otheim, Director of Special Education Services. New Contracts: Abigail Huntington, Special Education Teacher – DP, \$44,000; Holli Finke, Speech Language Pathologist, \$53,753; Sherri Christianson, Special Education Teacher – Camelot, \$53,534; Kelsey Marker, Music Teacher – DP, \$50,590; Isaac McMahon, Band Teacher – BHS, \$48,407; Isaac McMahon, Music Instrumental Director, \$4,870; Isaac McMahon, Music Marching Band Director, \$3,652; Randi Hartman, .5 FTE Counselor – BHS, \$25,887.50; Samantha Tschetter, Spanish Teacher – BHS/MMS, \$50,590; Sydney Trout, Science/Language Arts Teacher – MMS, \$44,000; Rebecca Rounds, Teacher – DP EC, \$44,800; Sulemia Adee, .6 FTE Teacher – Hillcrest, \$26,880; Macayla Johnson, Teacher – Camelot, \$44,200; Mitchell Miller, Teacher – Camelot, \$48,836; Hannah Novotny, Color Guard Advisor, \$2,029; Elizabeth Kinder, SPED TA – Camelot, \$14.67/hour; Tanna



McMahon, Music – Hillcrest/BHS, \$47,791; Kelly Erickson, PT PE – MMS, \$13,082.50. SPED Summer School Teachers, \$25.00/hour: Adam Juba, Ursula Garrett, Cindy Mittan, Linda Jensen, Tonya Gaalswyk, Heidi Carstensen, Sara Broesder, Julie O'Donnell, Darlyn Balo. SPED Summer School Behavior Tech's, \$14.40/hour: Nate Boever, Nicholas Laidlaw, Dana Zoelle, Christine Elverson. SPED Summer School Teaching Assistants, \$12.84/hour: Vicky Thompson, Jennifer Reidel, Lynsey Magnus, Erin Waikel, Kaitlyn Rolz, Courtney Honkomp, Dawn Kane, Cassidy Hof. Jennifer Mees, SPED Summer School SLP, \$34.94/hour; Meghan Bibby, SPED Summer School SLP, \$34.47/hour; Jill Bischoff, SPED Summer School SLP, \$36.23/hour; Missy Osbeck, SPED Summer School OT, \$60.75; Andrea Schulz, SPED Summer School PT, \$48.92/hour; Abigail Huntington, SPED Summer School Service Provider, \$25.00/hour; Lauren Gruenhagen, SPED Summer School Evaluator, \$43.77/hour; Mackenzie Siegling, SPED Summer School Evaluator, \$25.00/hour; Renae Jorgenson, SPED Summer School Secretary, \$16.09/hour; Jolyn Foster, SPED Summer School Sub Teacher, \$25.00/hour; Erin Moser, SPED Summer School Sub Teacher, \$25.00/hour; Andrea Glover, SPED Summer School Sub Teacher, \$25.00/hour; SPED Summer School Sub TA, \$12.84/hour: Susan Laidlaw, Nuray Kayaalp, Katie Knudson, Lori Mogard, Diane Smart. Crystal Sonnenburg, SPED Summer School Sub OT, \$24.43/hour; Rachelle Engbrecht, Summer Help – Tech, \$16.50/hour; Summer School Teachers, \$25.00/hour: Rita Erickson, Scott Miller, Linda Johnson. Marissa Ganci, Summer School TA, \$12.84/hour; Eric Toft, Paint Crew Supervisor, \$16.75/hour; Jason Hirschhoff, Paint Crew Foreman, \$12.15/hour; Paint Crew Workers, \$10.40/hour: Cheryl Meyer, Aletha Baker, Nolan Palmer, Jasmine Anawaski; Summer Grounds, \$10.40/hour: Bill Heldt, David McKeen, Noah Clair, Arnold Wienk. Allie Bauer, 9<sup>th</sup> Grade Volleyball, \$3,043; Justin Stanley, Assistant Principal – BHS, \$89,000; Ariana Limoges, SPED Behavior Technician – DP; \$14.75/hour; Casey Blake, Assistant JV Football, \$2,536; Kaylee Mehlum, SPED Behavior Technician – Hillcrest, \$14.83/hour; Emily McKenney, Speech Language Pathologist, \$16.10/hour; Lauren Montz, SPED Behavior Technician – Medary, \$14.83/hour; Emily White, SPED Summer School TA, \$12.84/hour. Contract Modifications: Julie Gunderson, MA+15 to MA+30, \$1,185.00; Lisa Shepardson, MA to MA+15, \$1,185.00; Karen Barsness, MA+15 to MA+30, \$1,185.00; Richard Ganci, MA to MA+15, \$1,185.00; Randi Hartment (.5 FTE), MA+15 to MA+30, \$592.50; Zach Thomas, BA to BA+15, \$500.00; JJ Willis, MA to MA+15, \$1,185.00; Carter Roach, TA to BT, \$1.60/hour increase; Zach Sell, Medary to High School, \$0.00; Kristi Raab, BHS/MMS to Medary, \$0.00; Rhona Mullen, TA to BT, \$1.60/hour increase; Lana Longville, TA to BT, \$1.62/hour increase; Lori Mogard, BT to TA, \$1.61/hour increase; Matt Hanson, Asst. Varsity Wrestling to Head Varsity Wrestling, \$3,042.00 increase; Mark Kreie, 9<sup>th</sup> Head Boys Basketball, \$6,086.00. Additional Compensation: Mark Kreie, AP Supervision, \$181.50; Architect Interviews (evening): Hope Hanson - \$82.50, Jule Bullington - \$66.00, Megan Dentlinger - \$82.50, Nikki Leite - \$49.50, Tina Strohschein - \$57.75. Jodee Hadley, Bookroom Inventory, \$767.25; Mentor Stipends - \$500.00: Amber Johnson, Amy Schneider, Cami Vaux, Ashley Hendricks, Jayne Heier, Jodee Hadley, Jodi Dubbeldee, Lisa Weier, Lori Ischen, Mackenzie Siegling, Megan Jaquet. Mentor Stipends - \$250.00: Caleb Langner, Jennifer Mees, Ken Vigdal, Susan Neuman, Zach Thomas. Hope Hanson, Mentor Stipend, \$750.00; Laura Hove, Mentor Stipend, \$1,000.00; Shaun Haaseth, Mentor Stipend, \$125.00; Randi Hartman, National Certification Match – Year 2, \$1,000.00; Student Teacher Stipends – Alec Johnson, \$100.00; Amanda Chapman, \$50.00; Beth Nelson, \$100.00; Cynthia Murchy, \$300.00; Dale Solberg, \$200.00; Jeff Olson, \$200.00; Jodee Hadley, \$100.00; Karen Gordon, \$625.00; Kati Van't Hof, \$200.00; Kim Boeve, \$100.00; Kim McCullough, \$100.00; Laura Hove, \$200.00; Lisa Shepardson, \$100.00; Lynette McMaken, \$200.00; Megan Dentlinger, \$100.00; Melissa Anderson, \$200.00;

Michelle Jewett, \$100.00; Rachelle Engbrecht, \$425.00; Stephne Russell, \$100.00; Susan Carlson, \$300.00; Susan Neuman, \$100.00; Bus Driver Hours Bonus (board approved) – Chuck Bennis, \$250.00, Robert Christianson, \$500.00; Jeanette DeWulf, \$500.00; Bill Heldt, \$250.00; Jay Jones, \$500.00; Joe Konshak, \$500.00; David McKeen, \$500.00; Connor Metz, \$500.00; Larry Mix, \$250.00; Bryan Nelson, \$500.00; Tammy Nelson, \$500.00; Leon Pesall, \$500.00; Tami Varpness, \$500.00; Jeanne Waldner, \$500.00; Katie Yoder, \$500.00; Chris Mitchell, State Mentor Reimbursement, \$1,500.00; Joline Dunbar, State Mentor Reimbursement, \$1,500.00.

### **8.5 Approval of the open enrollments**

Approved student IN (23). Note, there are 27 out of district students for 2021-2022.

### **9.0 Action Items Pulled from Consent**

None

### **10.0 Action Items - New & Unfinished Business**

#### **10.1 Approval of the Memorandum of Understanding for 2021-2022 School Resources Officer Services**

Motion 2020-195 Tschetter moved, Heermann seconded to approve the 2021-2022 Memorandum of Understanding for School Resources Officer Services. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

#### **10.2 Approval of the Sports Marketing Agreement for First Bank & Trust**

Motion 2020-196 DeGroot moved, Tschetter seconded to approve the Sports Marketing Agreement for First Bank & Trust for a three year period. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

#### **10.3 Approval of the Sports Marketing Agreement for Clites Electric Construction Inc.**

Motion 2020-197 Tschetter moved, Heermann seconded to approve the Sports Marketing Agreement for Clites Electric Construction Inc. for a three year period. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

#### **10.4 Approval of the Sports Marketing Agreement for Avera Medical Group Brookings**

Motion 2020-198 DeGroot moved, Tschetter seconded to approve the Sports Marketing Agreement for Avera for a three year period. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

#### **10.5 Approval of the Sports Marketing Agreement for the Brookings Hy-Vee Food Store**

Motion 2020-199 Heermann moved, Tschetter seconded to approve the Sports Marketing Agreement for the Brookings Hy-Vee Food Store for a three year period. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

#### **10.6 Approval to Declare the Listed Items as Surplus**

Motion 2020-200 Heermann moved, DeGroot seconded to approve to declare 24 - 17" LCD Monitors items as surplus and donate them to the Brookings Police Department. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

#### **10.7 Approval of a Supplement to the 2020-2021 Budget**

Motion 2020-201 DeGroot moved, Tschetter seconded to approve the supplement to the 2020-2021 budget. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

<b>Brookings School District #5-1 (June2021)</b>				
<b>2020-21 Budget Supplement</b>				
<b>General Fund</b>			<b>Debit</b>	<b>Credit</b>
<b>TSI (Title I School Improvement)</b>				
10 4158 001	Title I School Improvement			\$ 11,500
10 2214 403 111 000 104	Supplies	\$ 6,000		
10 2214 403 319 000 104	Equipment under \$5,000	\$ 3,500		
10 2214 403 111 000 301	Salaries	\$ 2,000		
* This supplement is for additional expenses due to the school improvement grant.				
<b>Other</b>				
10 2322 000 399 000 000	School Resource Officer			\$ 25,000
10 2315 000 399 000 000	Legal Services	\$ 15,000		
10 2490 000 319 000 000	Medicaid Admin Claims	\$ 500		
10 2529 000 319 000 000	Purchased Services	\$ 5,000		
10 4500 000 150 000 000	Early Retirement Payments	\$ 4,500		
* This supplement is for functions that went over the budgeted amount.				
<b>Capital Outlay</b>			<b>Debit</b>	<b>Credit</b>
21 1121 000 479 000 201	Equipment under \$5,000			\$ 7,500
21 1131 000 479 102 301	Equipment under \$5,000	\$ 4,000		
21 2559 000 479 000 000	Equipment under \$5,000	\$ 3,500		
* This supplement is for functions that went over the budgeted amount.				
21 1120 000	Prior Years taxes			\$ 93,653
21 8110 000 690 000 000	Transfers Out	\$ 93,653		
* This supplement is going to be used to transfer \$93,653 from Capital Outlay to the General Fund for the TIF received in February				
<b>Special Education</b>			<b>Debit</b>	<b>Credit</b>
22 1110 000	Ad Valorem Taxes			\$ 110,500
22 1120 000	Prior Year Taxes			\$ 50,000
22 4129 000	CRF (Corona Relief Funding			\$ 61,000
22 1224 000 373 000 000	Tuition in State			\$ 70,000
22 2172 000 111 000 000	Salary Therapist			\$ 5,000
22 2172 000 230 000 000	Insurance			\$ 10,000
22 1221 000 111 000 101	Certified Salaries	\$ 50,000		
22 1221 000 120 000 101	Substitutes	\$ 30,000		
21 1221 000 112 000 102	Assistant Salaries	\$ 15,500		
22 1221 000 230 000 102	Insurance	\$ 20,000		
22 1221 000 112 000 104	Assistant Salaries	\$ 28,000		
22 1221 000 120 000 104	Substitutes	\$ 20,000		
22 1221 000 111 000 301	Certified Salaries	\$ 35,000		
22 1222 000 112 000 201	Assistant Salaries	\$ 15,000		
22 1223 000 373 000 000	Tuition in State	\$ 40,000		
22 1226 000 112 000 000	Assistant Salaries	\$ 8,000		
22 1226 000 230 000 000	Insurance	\$ 10,000		
22 2152 000 319 000 000	Purchased Services	\$ 10,000		
22 2213 000 319 000 000	Purchased Services	\$ 10,000		

### 10.8 Approval of 2021-2022 Miscellaneous Pay Rates

Motion 2020-202 Heermann moved, DeGroot seconded to approve the 2020-2021 Miscellaneous Pay Rates as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

### 10.9 Approval of High School Overloads and Budget Reduction

Motion 2020-203 Heermann moved, Tschetter seconded to approve the overloads and budget adjustment as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

**10.10 Approval of Contract Delivery Approach**

Motion 2020-204

Heerman moved to choose the Design Bid Build process. Motion failed for lack of a second.

Motion 2020-205 Tschetter moved, DeGroot seconded to choose the Construction Manager at Risk process. Upon a roll call vote being taken, the vote was: Aye Heermann and DeBates: 2 Nay DeGroot and Tschetter: 2. The motion failed 2-2.

Motion 2020-206 Tschetter moved, Heermann seconded to choose the design bid build process and upon substantial completion of the feasibility study the board will revisit the the contact delivery approach to decide if the process should still be design bid build or construction manager at risk. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

**10.11 Approval of a New Copier Lease Agreement in the amount of \$4,773.66 per month and Print Management Services for the per copy price of \$0.12 for color copies and \$0.012 for black copies from Century Business**

Motion 2020-207 DeGroot moved, Tschetter seconded to approve the new copier lease and print management services contract as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion carried 4-0.

**11.0 Adjournment**

**11.1 Adjournment**

Motion 2020-208 Tschetter moved, DeGroot seconded to adjourn the meeting at 8:22 p.m. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4-0

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Debra DeBates, President of the School Board

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Brian Lueders, District Business Manager

**Published once at a total approximate cost of \$528.58.**