

LIBRARY MATERIALS SELECTION AND ADOPTION

The Board endorses the School Library Bill of Rights, as adopted by the American Library Association, which asserts that the responsibility of the school library is to:

1. Provide materials that will enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity levels of the students served.
2. Provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards.
3. Provide a background of information that will enable students to make intelligent judgments in their daily lives.
4. Provide materials on opposing sides of controversial issues so that young citizens may develop under guidance the practice of critical reading and thinking.
5. Provide materials representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage.
6. Place principle above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive collection appropriate for the users of the library.

Initial purchase suggestions for library materials may come from all personnel--teachers, coordinators, administrators. Students will also be encouraged to make suggestions. The librarian will be responsible for evaluation and recommendation of all library materials recommended to be included in the school library. Final approval and authority for distribution of funds will rest with the building principal, subject to the approval of the Superintendent and in keeping with the Board-approved budget.

Gifts of library books will be accepted in keeping with the above policy on selection. Complaints about library books will be handled in line with Board policy. on complaints about instructional materials.

The district procures library books and other media available to learners that are not part of a specific class or curriculum. For purposes of this policy, those will be called library materials. This policy addresses the selection and review of library materials, regardless of their source. This policy applies regardless of whether library materials are purchased using district funds, donated, or shared at no cost to the district.

Responsibility for Selection and Management

Responsibilities for actual selection and management shall rest with the appropriately trained library personnel who shall fulfill this obligation consistent with district policy for the adopted selection and management criteria and procedures.

1. The professionally endorsed librarian or certified library staff employed by the school district are responsible to oversee the selection of all library/media materials and resources.
2. Selection of materials will be assisted through the use of preview examination, recommendations, standard evaluation aids and faculty consultation. The professionally endorsed librarian or certified librarian staff will be responsible for evaluation and recommendation of all library materials recommended to be included in the school library.
3. Final approval and authority for distribution of funds will rest with the building principal, subject to the approval of the Superintendent and in keeping with the Board-approved budget.
4. Management of materials will be the responsibility of the professionally endorsed librarian or certified library staff.

Criteria for Selection

1. The materials selected should be carefully balanced so that various viewpoints on any subject are included.
2. The materials selected should support and enrich the curriculum and/or learners' personal interests and learning.
3. Three sets of key factors will be considered in the selection of materials:
 - a. Meets high standards in literary, artistic, and aesthetic quality; technical aspects; and physical format.
 - b. Is appropriate for the subject area and for the age, emotional development, ability level, learning styles, and social, emotional, and intellectual development of the learners for whom the materials are selected.
 - c. Incorporates accurate and authentic factual content from valid sources for non-fiction materials.
4. The District subscribes to the principles expressed in the American Library Association's Library Bill of Rights. It is the responsibility of the school district to provide a wide range of materials on different levels of difficulty and representing different points of view. Professionally trained and/or certified library personnel will provide materials on opposing viewpoints on controversial issues to enable learners to develop necessary critical thinking skills to be users of information and productive members of society.
5. A parent/guardian may request restricting access to school library materials for their learner by completing the designated form found on the district website.

Cross References:

~~KLB -- Public Complaints about the Curriculum or Instructional Materials~~

1st Reading:	07/15/2013
2nd Reading:	08/12/2013
Notification:	08/14/2023
1st Reading:	11/13/2023
2nd Reading/Approval:	12/11/2023