



Brookings School District

Working Together...Educating with Excellence...Inspiring Learners for Life

Heather Asmussen, Director of Special Services

2130 8th Street South • Brookings, SD 57006 • Phone 605-696-4700 • Fax 605-696-4704

To: Board of Education

From: Heather Asmussen, Director of Special Services

Re: Administrative Report for May 2023

Date: May 1, 2023

1. Restructuring Special Education Update

New positions have been posted and the hiring process is in full swing for next year. We have hired 3 IEP Coordinators to help special education case managers with scheduling, testing, paperwork, and mentoring new staff in special education regulations and processes. A special education lead teacher or TOSA (teacher on special assignment) has been hired to support staff and students in a variety of ways. With years of experience and extensive knowledge in early childhood, best practices in instruction, and special education, she will bring new perspectives and ideas to help us move forward. Staff for our Day School are in process of being hired and will start this summer for ESY (Extended School Year). We are looking for a variety of teachers and behavior specialists for next year. Teaching assistants and behavior technician positions will be posted this summer.

2. Results Driven Accountability (RDA) Process

Our district goals for RDA are to increase reading and math proficiency as well as increase the time our students with disabilities spend in the general education classroom. We are looking for ways to incorporate more professional development opportunities for staff to learn how to provide different inclusion supports and interventions to assist our students.

A year end meeting with our RDA coaches has been scheduled to determine where we are in our action plan and what we need to focus on in the fall. Our RDA Retreat for the fall has been set for mid September. We look forward to reviewing the perception survey results, indicator results and scores to determine where we are improving and areas that need more attention.