

**Professional Development Center (PDC)  
Brookings Special Education Cohort  
Pilot Proposal**

**Applicant Eligibility**

- Have an undergraduate degree
- Employed by K-12 PDC partner district (Brookings or partner)
- Recommended by partner district
- Acceptance to USD graduate school

**Timeline for Completion**

- Cohort model
- Start summer and finish following fall or can be following spring: su2023 finish fall 2024 (We can provide a 2 year plan if preferred)
- Can start an additional cohort in su2024

**Financial Models**

- PDC
  - Students are technically graduate assistants
  - Get paid through USD
  - School deducts the USD payment from district check
  - School reimburses USD at end of program
  - Credit cost to students is about \$235.00/credit: does not change for courses taught by USD
  - 42 credits for MA SPED+Cert (has initial certification courses [16] with MA)
  - With Chair approval, we can modify so that the program is 38-39 credits
  - BSD possibly teach \$40.00/cred paid by student (6-12 credits)- district would pay BSD instructor(s):
    - SPED 795 Practicum (1 credit)
    - EDFN 575 Human Relations (3 credits)
    - SPED 688 Student Teaching (3-6 credits)
    - SPED 592 Special Topics (1 credit)
  - MOU between Brookings School District and USD School of Education

<https://www.sdbor.edu/policy/documents/5-22.pdf>

[https://catalog.usd.edu/content.php?catoid=31&navoid=1863&returnto=search#grad\\_assi](https://catalog.usd.edu/content.php?catoid=31&navoid=1863&returnto=search#grad_assi)

**Minimum Stipends**

The minimum stipend is \$4,067 per semester, \$1,016 per four-week session for FY23 (if Summer Option B is awarded).

## Personnel Rules

There are four classifications of Graduate Assistants:

1. Graduate Teaching Assistant (GTA) may be awarded in one of three categories. The stipend is paid as a salary over the course of the semester in which the student is employed. Under Internal Revenue Service regulation (IRC 127), Graduate Teaching Assistants are exempt from this taxation.

- Classroom Instructors are engaged in direct teaching. They are responsible for instructional delivery and are the instructor of record for the course.

OR

- Instructional and/or Laboratory Support personnel provide instructional support to an instructor or lead instructor in a team-teaching situation. They are generally responsible for a variety of instructional support duties such as proctoring exams, preparing course materials, and/or setting up labs. They support, rather than replace the instructor and are not the instructor of record for the course.

OR

- Non-credit bearing, instruction-affiliated, or academic-related activities and projects.

2. Graduate Research Assistants (GRA) are assigned to research faculty to assist in the research process. The GRA stipend is paid as a salary over the course of the semester in which the student is employed. Under Internal Revenue Service regulation (IRC 127), graduate teaching assistants are exempt from this taxation.

3. Graduate Clinical Assistants (GCA) are assigned to clinical faculty to assist in the clinic setting. The GCA stipend is paid as a salary over the course of the semester in which the student is employed. Under Internal Revenue Service regulation (IRC 127), graduate teaching assistants are exempt from this taxation.

4. Graduate Administrative Assistants (GAA) work with department heads, deans, directors or other administrators to perform administrative and/or technical tasks/projects. They may be assigned undergraduate mentoring responsibilities. They may provide grading support to instructors. They are not responsible for any instructional support, teaching, or research activities as defined in the GTA and GRA definitions. The GAA stipend is paid as an hourly wage over the course of the semester in which the student is employed. The total stipend amount attainable must meet the minimum standard set by the SDBOR. Under Internal Revenue Service regulation (IRC 127), tuition waivers awarded to Graduate Admin Assistants are to be considered taxable income once the total tuition waiver amount exceeds \$5,250. For further questions regarding this regulation visit our [FAQ](#) page.

Graduate Assistants are not required to work on official state employee holidays or during regular academic breaks. Departments may require students to make up hours lost due to state holidays and academic breaks.

**Program of Study**

<b>SUMMER 2023</b>		
<b>Course Number</b>	<b>Course Name</b>	<b>Credits</b>
EDFN 575 BSD	Human Relations**	3
SPED 780 F/F Zoom in	Assessment of Persons with Disabilities	3
TET 715 Online	Sociological and Philosophical Foundations of Education**	3
SPED 795 BSD	Practicum	1
	<b>Total Credits</b>	<b>10</b>
<b>FALL 2023</b>		
<b>Course Number</b>	<b>Course Name</b>	<b>Credits</b>
EDER 761 Online	Graduate Research and Design	3
INED 511 Online	South Dakota Indian Studies**	3
SPED 730 (2 cred)+and BSD teaches 592 Special Topics=1	Survey of Learning Disabilities	2+1
	<b>Total Credits</b>	<b>9</b>

\*\*If student has taken any of the required certification courses at the undergraduate level, he/she does not need to repeat them. May be able to use for certification but will want to confirm with SD DOE.

<b>SPRING 2024</b>		
<b>Course Number</b>	<b>Course Name</b>	<b>Credits</b>
SPED 703 Online	Education of Persons with Exceptional Needs	3
EPSY 735 Online	Child/Adolescent Learning and Development**	3
SPED 715 Face to Face Zoom into class	Behavior Management	3
	<b>Total Credits</b>	<b>9</b>
<b>SUMMER 2024</b>		
<b>Course Number</b>	<b>Course Name</b>	<b>Credits</b>
SPED 711 face to face Zoom into class	Educating Students with Cognitive Disabilities	3
SPED 517 face to face Zoom into class	Vocational- Transitional Programming	2
ELED 757 (or other reading course) online	Assessment and Interventions for Effective Reading Instruction	3
SPED 688-  July session to get ready for school year	Student teaching 1 credit	1
	<b>Total Credits</b>	<b>9</b>
<b>FALL 2024</b>		
<b>Course Number</b>	<b>Course Name</b>	<b>Credits</b>
SPED 688 Brookings	Student Teaching**	2-3
	<b>Total Credits</b>	<b>38-39</b>

### Cost Breakdown

<b>SUMMER 2023</b>			
Course	tuition price	credits	cost
EDFN 575 BSD	\$ 40.00	3	\$ 120.00
SPED 780 F/F Zoom in	\$ 235.00	3	\$ 705.00
TET 715 Online	\$ 235.00	3	\$ 705.00
SPED 795 BSD	\$ 40.00	1	\$ 40.00
		<b>Total</b>	<b>\$ 1,570.00</b>

<b>Fall 2023</b>			
Course	tuition price	credits	cost
EDER 761 Online	\$ 235.00	3	\$ 705.00
INED 511 Online	\$ 235.00	3	\$ 705.00
SPED 730	\$ 235.00	2	\$ 470.00
Special Topics 592 BSD	\$ 40.00	1	\$ 40.00
		<b>Total</b>	<b>\$ 1,920.00</b>

Approximate Cost For Program  
**\$ 7,840.00**

<b>Spring 2024</b>			
Course	tuition price	credits	cost
SPED 703 Online	\$ 235.00	3	\$ 705.00
EPSY 735 Online	\$ 235.00	3	\$ 705.00
SPED 715 Face to Face Zoom into class	\$ 235.00	3	\$ 705.00
		<b>Total</b>	<b>\$ 2,115.00</b>

<b>Summer 2024</b>			
Course	tuition price	credits	cost
SPED 711 face to face Zoom into class	\$ 235.00	3	\$ 705.00
SPED 517 face to face Zoom into class	\$ 235.00	3	\$ 705.00
ELED 757 online	\$ 235.00	3	\$ 705.00
SPED 688- July session to get ready for school year	\$ 40.00	1	\$ 40.00
		<b>Total</b>	<b>\$ 2,155.00</b>

<b>Fall 2024</b>			
Course	tuition price	credits	cost
SPED 688- July session to get ready for school year	\$ 40.00	2	\$ 80.00
		<b>Total</b>	<b>\$ 80.00</b>